



CITY OF SNOHOMISH

Founded 1859, Incorporated 1890

116 UNION AVENUE □ SNOHOMISH, WASHINGTON 98290 □ TEL (360) 568-3115 FAX (360) 568-1375

NOTICE OF REGULAR MEETING

PARKS AND RECREATION BOARD

City Hall Postmaster Conference Room
116 Union Avenue

WEDNESDAY
April 27, 2016
7:00 p.m.

- 7:00 1. **CALL TO ORDER** – Roll Call
2. **APPROVE** the minutes of the March 23, 2016 meeting (*P. 1*)
- 7:05 3. **CITIZEN COMMENTS** on items not on the agenda
- 7:15 4. **PRESENTATION** – Project Manager Reports
- a. Fischer Pocket Park Grant Application
- b. Parking Payment Methods
- c. Riverfront Fencing and Access Way
- 7:45 5. **DISCUSSION ITEM** - Kla Ha Ya Park Review of Existing Conditions and Master Plan
- 8:30 6. **OTHER BUSINESS/INFORMATION ITEMS**
- 8:45 7. **ADJOURN**

NEXT MEETING: The next regular meeting is scheduled for Wednesday, May 26, 2016 at 7 p.m. in the Snohomish City Hall Conference Room, 116 Union Avenue.

Meeting Guidelines

The Snohomish Parks Board always welcomes the professional and respectful comments from members of the community.

- ◆ Meetings end at 9:00 p.m. unless a majority moves to continue.
- ◆ Citizen comments are limited to three minutes.
- ◆ Each Agenda will have time allocations for each item.
- ◆ Agenda items will be discussed in the following format: Staff Presentations, Citizen Comments, Board deliberation, and action.
- ◆ All Agendas will include the annual Calendar.
- ◆ Agendas will be emailed to Boardmembers.

Parks and Recreation Board Meeting Calendar – 2016

Month	Agenda Topics
January	a. Focus Review of Pilchuck Park – Long Term Park Planning Needs b. NRPA Membership and Logo c. Parks Website d. 2016 Meeting Calendar
February	a. NRPA Membership and Logo b. Parks Website c. Ferguson Park d. Union Avenue Street Tree/Streetscape
March	a. 20 Acre Park – Open House Forum Discussion b. Fisher Park c. Volunteer Updates
April	a. Ludwig Property Master Planning b. Cady Park
May	a. Off Leash Dog Parks (Frisbee Golf) b. Kla Ha Ya
June	a. Morgantown b. Maple Avenue
July/August	a. Walking Tours – Interurban Trail and Centennial Trail
September	a. Averill Field
October	a. Hill Park
Nov/Dec	a. Wildlife Refuge b. 2015 Year in Review

AGENDA ITEM 2



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**Parks and Recreation Board
Meeting Summary
March 23, 2016
City Hall Postmaster Conference Room
116 Union Avenue**

1. **CALL TO ORDER:** Meeting was called to order at 7:00 p.m.

Roll Call:

Present:

Park Board:

Lya Badgley, Chair

John First

Chris Harper

Noah Pylvainen

Lea Anne Burke (via phone)

Staff:

Denise Johns

Mike Johnson

Angela Evans

Citizens/Other:

Derrick Burke, Council

5 Citizens

Parks Foundation:

Ed Poquette

Absent: None

2. **APPROVE MEETING SUMMARY:** The February 24, 2016 summary was approved.
3. **CITIZEN COMMENTS** on items not on the agenda - None
4. **DISCUSSION ITEMS**
 - a. 20 Acre Park Meeting

Ms. Johns updated the Board on the '20 acre riverfront' park meeting held March 10th, approximately 30 people attended and land use settings were discussed and comments taken from the public. The community expressed concerns about flooding, and any improvements be maintainable, and the park kept as natural as possible while restoring the Snohomish River bank. Citizens wanted to make sure the river is accessible and if the Eastside Rail project goes through, the park would be a wonderful destination for the commuter railroad.

Ms. Johns read a letter from a local resident requesting the park be used for homeless individuals and families and a dog park with no bright lights.

Ms. Johns stated there would be a follow-up open house with the community in late spring or early summer.

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Mr. First asked how this park was to be maintained. Mr. Johnson said minimal maintenance will be done; mostly just mowing.

b. Hal Moe Pool Planning Progress

Ms. Johns reminded the Board the of the third Hal Moe Pool Committee meeting time and date encouraged everyone to attend. There will be three speakers present at the meeting; the City's Finance Director, a water quality specialist from the Department of Ecology and historian Warner Blake, who will talk about the local history surrounding the Hal Moe Pool site. An important focus for this upcoming meeting is to establish a goal statement.

c. Parking Fees at Boat Launch

Ms. Johns summarized the City's research on parking payment methods for the Boat launch. Options researched included simple metal cash-deposit container , pay stations/kiosks, and phone-in app. Because costs and staff time associated with these methods, City staff is proposing a pay-in-person option where \$7 per day fee and parking sticker may be purchased at City Hall. Online payment will hopefully become an option in the not too distant future.

Ms. Burke asked if the parking tickets can be purchased ahead of time or are they for day of only. Ms. Johns said it would be for the day of, but there would be annual or seasonal passes available.

Mr. Harper asked how people will buy the parking passes on weekends, when City Hall is closed. Ms. Johns stated the Visitor Center may be able to help by taking payments and issuing passes on the weekend.

Mr. First said people finding parking for their trucks and boats at or near City Hall will be very inconvenient; and will likely not be well-received.

Mr. Johnson said staff is hoping people will take advantage of the annual/seasonal pass which will avoid the inconvenience and also save them money. Ms. Johns said there will be at least a year grace period for people to get used to the fee requirement.

Chair Badgley felt it would be nice to be able to print the parking pass from home, like when purchasing an airline or concert ticket. It is staff's hope there will be an option on the City's website to purchase the pass, just like reserving a park/shelter.

Chair Badgley asked how it will be policed; how will the City know who has and has not paid for the pass. Ms. Johns said after discussions with our Chief of Police, enforcement would be part of the community service officer's duties..

Chair Badgley asked if the pass could be purchased in advance, for example can it be purchased on Thursday for boating on the weekend. Staff said yes and they are also thinking about giving people the option to pay after the fact.

Mr. Harper felt the City should get the phone app and call it good. He is worried about the City spending more money and not being proactive.

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Citizen Eleanor Church asked if there was some way to connect the parking permit with a license plate. For example, a dad could pay for the pass and son could use the vehicle too. Ms. Johns said the phone app does ask for a license plate.

Mr. Pylvainen spoke of recent studies showing that having a physical item in the windshield reminds people they need to get the pass. Ms. Badgley agreed there needs to be something that can be downloaded, printed and put on the windshield.

Mr. Harper agreed with being able to go online and print a ticket and felt City Hall should be left out of it. Whatever the City chooses to do, it needs to be convenient for the customer or it will not work.

Mr. Pylvainen stated if staff time is going to cost more than what is being brought in by the parking fees, then it simply is not worth it.

d. Fischer Pocket Park

Ms. Johns presented photos of Fischer Park current condition, described maintenance staff summation of work, and summarized an email letter describing how much the park is used and loved in the neighborhood. There were also three of the park's neighbors present at the meeting.

Ms. Johns described the condition of existing and missing equipment or amenities and suggested it will likely need to be replaced soon.

Ms. Church said there are a lot of younger families using the park, although there are grandparents using it as well, which is one of the reasons they bought their house in the neighborhood. She agreed it would be nice to have a covered picnic table for shade.

Neighbor Brian Carnahan would like to see a water fountain and felt a shaded spot on the west side of the park would be great. Also, he would like to see a plastic picnic table rather than the wooden one there now. Staff confirmed the table there now is splintered and agreed a plastic or coated metal table would be better.

Ms. Church would also like to see more swings at the park including bucket swings for the little ones. Mr. Carnahan agreed and said there should be four swings, not just two.

A discussion was had amongst citizens and the Board about planting trees at this park. There were concerns about safety and Ms. Burke reminded everyone the planting of trees should not be avoided because of potential what ifs.

Replacement of the chain link fence with peeled pole was discussed. The neighbors did not feel the fence necessarily needed to be replaced.

Mr. Carnahan spoke of a shelter being built for times of bad weather. The kids don't mind the rain, but parents and grandparents often do.

Ms. Church said the kids love the rocking ride-on toys.

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Chair Badgley suggested the neighbors organize a fundraising effort for the park since the City does not currently have the funds. It was also suggested the neighborhood team up with an organization like Kiwanis and to speak at a council meeting.

Mr. Johnson also suggested including this park as a project for the Eagle Scouts.

Ms. Johns will be working on a master plan representative of tonight's feedback and will send out notice of the next time this park is discussed. Staff appreciated the neighbors attendance and information.

5. OTHER BUSINESS/INFORMATION ITEMS:

a. Spring Clean-up

Mr. Johnson updated the Board on the annual spring clean-up event. It was a very successful event. There were about 519 volunteers, which according to L & I equals about \$30,000 worth of work in a 3-4 hour period. Joe Hopper should be commended on all his hard work.

b. Volunteer Projects

Mr. Johnson stated there are currently three Eagle Scout projects and he expects there will be two or three more coming up.

One of the projects is the Hill Park rain garden where a peel pole fence is being installed, work is being done on a path, and there will be repairs to the runoff area.

Another Eagle Scout is building and installing a batting helmet storage shelves in the Pilchuck Park dugouts.

And the third project is at the Centennial Trail/Boys and Girls Club. The scout is putting pavers around the raised planting beds.

Staff is considering doing a fall clean-up event that would focus on planting.

Chair Badgley wanted to recognize the work done at Ferguson Park. Mountains of debris were removed and it looks fabulous.

The Interurban Trail was also cleaned up during the spring clean-up. Ms. Burke brought up concerns about needles being found at the trail. Mr. Johnson agreed, saying they found enough needles to fill a sharps container. The City will soon be applying for a pedestrian bicycle grant including more lighting. Ms. Burke agreed more lighting might help in addition to paving of the trail. Councilmember Burke would like to see more information about the property ownership and how it is being managed.

c-e. Wildlife Refuge, WWTP Dike Maintenance, Tree Removals

Mr. Johnson informed the Board of tree removal on the dike at the Waste Water Treatment Plan (WWTP) 4th lagoon. Per the Army Corps of Engineers no trees are allowed on the dike. The

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City Sewer Department is the lead agency who hired a tree company to remove trees from the area in order to protect the dike.

Chair Badgley asked if a conversation should be had with the Corps about the City's goals for the Wildlife Sanctuary. In this way the City and Corps could be proactive in supporting habitat rather than removing it.

Mr. Johnson reminded the Board if there were flooding and it was determined the City did not do the maintenance required by the Army Corp of Engineers the City would not get FEMA funding.

In addition, the airport is required to remove and/or top trees in the flight path. There will be a few removals, but mostly trees too tall will be topped. It is going out to bid in the next week and work is expected to start in May or June.

6: ADJOURN: Meeting adjourned at 8:25 p.m.

Approved this _____ day of _____, 2016

_____, Chair
Lya Badgley