



CITY OF SNOHOMISH

Founded 1859, Incorporated 1890

116 UNION AVENUE □ SNOHOMISH, WASHINGTON 98290 □ TEL (360) 568-3115 FAX (360) 568-1375

NOTICE OF REGULAR MEETING

PARKS AND RECREATION BOARD

City Hall Postmaster Conference Room
116 Union Avenue

NOTE LOCATION

WEDNESDAY
May 25, 2016
7:00 p.m.

- 7:00 1. **CALL TO ORDER** – Roll Call
2. **APPROVE** the minutes of the April 27, 2016 meeting (*P.1*)
- 7:05 3. **CITIZEN COMMENTS** on items not on the agenda
- 7:45 4. **DISCUSSION ITEMS**
- a. Review 1103 Maple Avenue – Staff will review 1103 Maple Avenue conditions for use and solicit suggestions for planning from the Board and members of the public.
- b. Value Statement Template – Staff will present template and request Board Members review and prepare any revisions to be adopted during the Board’s June meeting.
- 8:30 5. **OTHER BUSINESS/INFORMATION ITEMS**
- Project Manager’ Report**
- a. Fischer Park Playground Grant
- b. Naming Committee
- c. Interurban Trail Grant Application
- d. Second Street Grant Application
- e. Hal Moe Pool Progress
- Facility Manager Report**
- a. Lions Club 100 Anniversary Project (*P.3*)
- 8:45 7. **ADJOURN**

NEXT MEETING: The next regular meeting is scheduled for Wednesday, June, 22, 2016 at 7:00 p.m. in the Snohomish City Hall Conference Room, 116 Union Avenue.

Meeting Guidelines

The Snohomish Parks Board always welcomes the professional and respectful comments from members of the community.

- ◆ Meetings end at 9:00 p.m. unless a majority moves to continue.
- ◆ Citizen comments are limited to three minutes.
- ◆ Each Agenda will have time allocations for each item.
- ◆ Agenda items will be discussed in the following format: Staff Presentations, Citizen Comments, Board deliberation, and action.
- ◆ All Agendas will include the annual Calendar.
- ◆ Agendas will be emailed to Boardmembers.

Parks and Recreation Board Meeting Calendar – 2016

Month	Agenda Topics
January	<ul style="list-style-type: none"> a. Focus Review of Pilchuck Park – Long Term Park Planning Needs b. NRPA Membership and Logo c. Parks Website d. 2016 Meeting Calendar
February	<ul style="list-style-type: none"> a. NRPA Membership and Logo b. Parks Website c. Ferguson Park d. Union Avenue Street Tree/Streetscape
March	<ul style="list-style-type: none"> a. 20 Acre Park – Open House Forum Discussion b. Fisher Park c. Volunteer Updates
April	<ul style="list-style-type: none"> a. Kla Ha Ya b. Cady Park
May	<ul style="list-style-type: none"> a. Off Leash Dog Parks (Frisbee Golf) b. Maple Avenue c. REET Funding
June	<ul style="list-style-type: none"> a. Morgantown
July/August	<ul style="list-style-type: none"> a. Walking Tours – Interurban Trail and Centennial Trail
September	<ul style="list-style-type: none"> a. Averill Field
October	<ul style="list-style-type: none"> a. Hill Park
Nov/Dec	<ul style="list-style-type: none"> a. Wildlife Refuge b. 2015 Year in Review

AGENDA ITEM 2



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**Parks and Recreation Board
Meeting Summary
April 27, 2016
City Hall Postmaster Conference Room
116 Union Avenue**

1. **CALL TO ORDER:** Meeting was called to order at 7:00 p.m.

Roll Call:

Present:

Park Board:

Lya Badgley, Chair

John First

Chris Harper

Noah Pylvainen (Arr. 7:45)

Staff:

Denise Johns

Mike Johnson

Angela Evans

Citizens/Other:

None

Absent: Lea Anne Burke

2. **APPROVE MEETING SUMMARY:** The March 23, 2016 summary was approved.
3. **CITIZEN COMMENTS** - None
4. **PRESENTATION** – Denise Johns, Project Manager, Public Works informed the Board of the following:
 - a. The City will be applying for a ‘Local Park’ grant through Washington State Recreation and Conservation Office for Fischer Pocket Park. A resolution to enter into contract with Washington State and to provide a 50% match was approved at City Council’s April 19th meeting. Fischer Park is the most out-of-compliance park the City has. The City will learn if the grant has been awarded in June of 2017.
 - b. Parking Payment Methods Payment for parking is still under review. In the interim, a sign will be placed at the boat launch informing users of a fee starting June of 2018 and directs them to the City’s website and City Hall.

AGENDA ITEM 2

c. Riverfront Fencing and Access Way

Ms. Johns updated the Board on upcoming projects at the Stocker/Riverfront property which include installing fencing, a double gate, a pedestrian gate, backfilling a culvert and some minor grading. “No Parking” and “25 mph” signs will also be added. Per a covenant in the purchase and sales agreement, there needs to be a cattle transport chute on the property and until the fences are in place, the Stocker’s also have the right to graze their cattle. Staff would like to get the fencing done soon so it becomes the City’s park. Ms. Johns showed the Board pictures of the proposed fencing, which is similar to the existing fencing. Staff is also suggesting a removable electric fence be installed where the property tends to flood. This way, it can be removed before flooding avoiding staff having to remove debris from the fence.

Staff and Board also discussed allowing the cattle to graze on occasion, helping to maintain the grass. They felt this is a great idea.

Staff’s next step is to meet with the Stockers and learn if they approve the fence and its alignment.

5. DISCUSSION ITEM - Kla Ha Ya Park Review of Existing Conditions and Master Plan

Ms. Johns presented the 1998 master plan for the Riverfront Trail. Discussion involved reinvigorate planning, cost estimating in preparation for grant applications.

Ms. Badgley said it would be lovely if the trail mirrored the trail currently going up to Andy’s Fish House.

Various riverfront amenities were discussed.

6. OTHER BUSINESS/INFORMATION ITEMS

Ms. Johns updated the Board a WSDOT pedestrian and bicycle grants.

Revisions were made to the Board meeting calendar. Kla Ha Ya park was discussed this month, so next month the Board will discuss Maple Avenue and REET funding.

7. ADJOURN: Meeting adjourned at 8:05 p.m.

Approved this _____ day of _____, 2016

_____, Chair
Lya Badgley

AGENDA ITEM 5f

Date: May 25, 2015
To: Park Board
From: Mike Johnson, Public Works Services Manager
Subject: **Lions Club 100 Year Celebration Project – Fischer Park Renovation**

Local Lions Club:

Lions Club Member, Cindy Ottoway, approached the City about a Lions Club Centennial Celebration Project.

Projects:

- Fischer Park Playground and Renovation.
- Centennial Trail Exercise Equipment.
- Cindy is looking for a project that the local Lions club can build on over several years.

About the Campaign: Lions Clubs International Announces Global Initiative to Serve 100 Million People by 2017.

The Centennial Service Challenge is a humanitarian initiative that brings Lions Clubs around the world together in service to celebrate the association's 100th anniversary in 2017.

This is a special time for Lions Clubs International. For nearly 100 years, Lions Clubs have served their communities and touched the lives of millions of people. The Centennial Service Challenge is an opportunity for Lions to celebrate our 100th anniversary by doing what they do best, serving others.

Over the next three and a half years, Lions clubs will work to achieve the goal of serving at least 100 million people by participating in the association's Global Service Action Campaigns, which support youth activities, vision programs, hunger initiatives, and environmental projects around the world.

Lions clubs are known for their efforts to save sight, but they do so much more. The Centennial Service Challenge highlights the important humanitarian work the Lions Club does and their impact in communities around the world. It's an honor to lead such dedicated men and women who are working to make their communities stronger.

Lions Clubs International is the largest service club organization in the world. Its 1.35 million members in more than 46,000 clubs are serving communities in more than 200 countries and geographical areas around the globe. Since 1917, Lions clubs have aided the blind and visually impaired, championed youth initiatives and strengthened local communities through hands-on service and humanitarian projects. For more information about Lions Clubs International, visit www.lionsclub.org.



Build Your Lion Legacy!



Connect with your community by planning a **Centennial Community Legacy Project** during our Centennial Celebration. Legacy Projects are visible gifts to your community that commemorate our Centennial and create a lasting legacy of your service contributions.

Plan Your Legacy Project

All Lions clubs around the world are encouraged to complete a Legacy Project by June 30, 2018. With three levels of participation, there's an opportunity for every club to get involved.

Promote Your Legacy Project

Your Legacy Project is an opportunity to showcase your project and club to the community. These tips can help you maximize this great PR opportunity:

- **Dedication Ceremony** – Host a dedication or ribbon-cutting ceremony and invite your community and media to attend.
- **Social Media** – Share your project on social media and ask your community to share photos at the site of your Legacy Project. Use the hashtag #Lions100 on all your Centennial posts.
- **Local Media** – Send out a press release or ask a reporter to help tell your story.

Report Your Legacy Project

Be sure to report your Legacy Project using the MyLCI Service Activity Report, under the *Community and Culture* activity type. Clubs can earn a special banner patch, and select projects will be featured on the LCI website, social media and LION Magazine.



AGENDA ITEM 5f

Start Planning Your Legacy Project Today!

Choose from the project ideas below or create your own to address specific needs in your community.

1 level

Raise Your Community Visibility

- Post new Lions signs
- Donate a park bench
- Dedicate a statue
- Sponsor a fountain in a local park



2 level

Provide a Community Gift

- Refurbish a park or playground
- Build a footbridge over a busy road
- Fund resources for the visually impaired
- Donate a vehicle to a community organization



3 level

Make a Community Impact

- Build a clinic
- Expand a library or school
- Develop a training center
- Equip an area hospital



All Legacy Projects should be identified with a sign or plaque indicating the project was donated by your Lions club.

Choose your project and start building your Lion Legacy today!

Visit Lions100.org to learn more.



CNT-4 EN 11/15