



CITY OF SNOHOMISH

Founded 1859, Incorporated 1890

116 UNION AVENUE □ SNOHOMISH, WASHINGTON 98290 □ TEL (360) 568-3115 FAX (360) 568-1375

NOTICE OF REGULAR MEETING

ECONOMIC DEVELOPMENT COMMITTEE

Snohomish Carnegie Building

105 Cedar Ave.

Snohomish

(NEW LOCATION)

TUESDAY

January 24, 2017

7:30 a.m.

AGENDA

- 7:30 1. **CALL TO ORDER**
2. **APPROVE AGENDA**
3. **APPROVE** minutes of the September 27, 2016 meeting
4. **DISCUSSION ITEM** - 2017 Work Plan and Initiatives
5. **MANAGER REPORTS**
- a. Sales Tax Report
 - b. Available Properties
 - c. Commercial Permit Activity
 - d. New Business Licenses
6. **MEMBER UPDATES**
7. **NEXT MEETING** –March 28, 2017
- 9:00 8. **ADJOURN**

NEXT MEETING: The next regular meeting will be held on **Tuesday, March 28, 2017** at 7:30 a.m., at Snohomish Carnegie Building, 105 Cedar Ave., Snohomish, WA

AGENDA ITEM 3



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**Economic Development Committee
Meeting Minutes
Sept. 27, 2016**

Members Present

Jason Sanders
John Schilaty
Gordy Cole
Mary Pat Connors
Zach Schwarzmiller
Ray Cook
Keith Stocker

City Staff

Debbie Emge

Absent

Melissa Rossi
Josh Seek
Allison Raduziner

Council Members

Lynn Schilaty
Dean Randall

1. CALL TO ORDER

Mr. Sanders called the meeting to order at 7:40 a.m. at Carnegie Building, 105 Union Avenue, Snohomish, WA 98290.

2. APPROVE THE AGENDA

Approved (7-0)

3. APPROVE MINUTES

Minutes of the May 24, 2016 meeting – Mr. Keith made the motion to approve the minutes; Mr. Cook seconded. The minutes were approved (7-0).

4. DISCUSSION ITEMS

a. Interest, Purpose and Mission of the EDC

Ms. Emge presented a draft mission statement for the EDC.

Members discussed the role of the economic development and what the top priorities should be for the committee. It was agreed to establish an active outreach program to get to know the business owners. Mr. Sanders will begin to define this effort and report back at the November meeting.

Mr. Cook reminded the EDC that Roberts Rules of Order should be followed as a code of conduct for the committee.

Members requested additional information to be shared at the meeting such as new business openings and commercial permit information.

AGENDA ITEM 3

Members would also like updates from other boards and commissions throughout the year.

Following the discussion, the suggested changes were made to the mission and it was presented to the committee for approval. Motion made by Mr. Stocker to approve the mission; Mr. Schilaty seconded. The mission was approved (7-0) (ATTACHMENT A)

b. Noise Ordinance for Construction

Ms. Emge shared that at the November 1, 2016 meeting City Council will be discussing the current regulations regarding construction noise. Current regulations allow construction noise from 7 a.m. to 10 p.m. A citizen has asked the Council to consider reducing the evening hours and to consider no construction on holidays.

Members discussed an early evening time may be appropriate in the residential areas but that commercial construction should continue to be allowed as current regulations. It was also discussed that most commercial construction doesn't happen on holidays and thus may not have a negative impact.

Ms. Connors shared her concern with the general late night downtown noise and inquired if City signage could be considered as reminder.

5. MANAGER REPORTS

a. Ms. Emge shared the sales tax report and stated that sales tax revenue is up 8.4% from last year to \$2,879,612.

b. Mr. Cook shared information on available properties.

6. MEMBER UPDATES

Mr. Cook shared the Chamber Car Display was held on September 25

7. NEXT MEETING

November 22, 2016

8. ADJOURN

The meeting was ADJOURNED at 8:58 a.m.

Approved this 24th day of January, 2017

By: _____
Jason Sanders, Chair