

Snohomish City Council Meeting Minutes
January 16, 2018

1. **CALL TO ORDER:** Mayor Kartak called the Snohomish City Council meeting to order at 7:00 p.m., Tuesday, January 16, 2018 in the Snohomish School District Resource Service Center, George Gilbertson Boardroom, 1601 Avenue D, Snohomish, Washington.

MAYOR/COUNCILMEMBERS PRESENT

Larry Countryman
Steve Dana
Karen Guzak
John Kartak, Mayor
Tom Merrill
Linda Redmon
Jason Sanders
Lynn Schilaty

STAFF PRESENT

Pat Adams, HR Manager/City Clerk
Debbie Burton, Finance Director
Denise Johns, Project Manager
Dock Leong, Information Services Manager
Yoshihiro Monzaki, City Engineer
Glen Pickus, Planning Director
Keith Rogers, Police Chief
Steve Schuller, Interim City Administrator
Grant Weed, City Attorney

2. **APPROVE AGENDA** contents and order:

MOTION by Guzak, second by Sanders to approve the agenda as presented. The motion passed unanimously (7-0).

3. **APPROVE MINUTES** of the January 2, 2018 workshop and regular meeting.

MOTION by Guzak, second by Merrill to approve the minutes of the workshop and regular meeting. The motion passed unanimously (7-0).

4. **CITIZEN COMMENTS** on items not on the Agenda

Mayor Kartak welcomed the citizens to the meeting and discussed the procedures for providing citizen comments. Not allowed under new business

Mike Waggoner, 5620 North Ridge, commented on the deteriorating road conditions along North Ridge Drive.

Carol Roorbach, summarized Councilmember Dana's personal, professional and educational background.

Malcolm Bates, 902 Fourth Street, stated the Town Hall meeting regarding the Carnegie Renovation and Veterans' Park project was wonderful. He thanked the Carnegie Foundation and City Council for supporting the project.

Elga "Russ" Hicks, expressed his opposition to safe drug injection sites, and his disappointment in the Councilmembers who voted not to ban these sites in Snohomish.

Joshua Scott, 421 Avenue A, appreciated the work of the Carnegie Foundation and sees value in removing the annex and restoring the Carnegie building.

Karen Crowley, 602 Avenue A, expressed her support in moving forward with the Carnegie restoration project. She does not favor reopening discussions regarding the annex. There has been sufficient public input over the years.

Sue Mitchell, 112 Alder, spoke against Councilmember Guzak inviting the public to attend

an event sponsored by her business during a City Council meeting, and mentioned Snohomish citizens and the Mayor are being attacked in a story written by Warner Blake.

Gary Ferguson, 517 Avenue C, invited citizens to attend a Bird Walk on Saturday, January 20 from 9:00 a.m. to 12:00 p.m. at the Riverview Wildlife Refuge. The group will meet at the lift station building on First Street. The event is sponsored by the Pilchuck Audubon Society and the environmental committee of Snohomish Rising. He supports the Carnegie restoration project and demolishing the annex.

Warner Blake, 230 Avenue B, commented he is still waiting on a response to a message he sent the Mayor on December 17. He read a 2010 social media post he wrote celebrating the 100th Anniversary of the Carnegie, which detailed the history of the Carnegie Library building.

Darrell Charles, Snohomish Chamber. Invited citizens to attend the 13th Annual GroundFrog Day Celebration on Saturday, January 27 at 12:30 p.m. at the Avenue A Gazebo. Mayor Kartak will be in attendance to read the Proclamation.

Bill Betten, explained the goals of the 105 Cedar Foundation for the Carnegie Building. He requested the Mayor and City Council under New Business this evening, reconsider their comments to potentially demolish the annex. He supports preserving the annex for future meeting space.

Terry Lippincott, 605 Avenue A, spoke on behalf of the Carnegie Foundation and thanked the Mayor, Denise Johns and City staff for hosting the meeting on January 11. She spoke in favor of the Carnegie restoration project and the creation of a Veterans Park in the heart of downtown Snohomish. She also thanked the 105 Cedar Foundation for their thoughtful presentation.

Meghan Gray, 421 Cypress, stated the Snohomish Building Bridges group is not affiliated with the City of Snohomish. It is an independent diverse group of Snohomish citizens working toward increasing involvement in local government. She invited citizens to attend a meeting regarding "Ten Things you didn't Know About City Government" on February 1, 6:00 p.m. at Looking Glass Coffee.

Morgan Davis, 206 Avenue I, expressed his support in keeping the annex as additional meeting space for the City. It can be used for Council Chambers, Town Hall meetings and other City events. He spoke against the current Carnegie Restoration Plan and associated restoration costs.

Janice and Gerald, 230 Cedar, stated Swifty Creek is flooding their basement. She asked about a plan to re-route the storm runoff. She noted the water is polluted with oil and feces.

Mary Curry, 809 171st Avenue SE, commented on the lack of parking on First Street, which impacted her business negatively and required her to relocate. She does not believe another meeting space in the downtown can be adequately supported with the lack of parking currently available on First Street.

Michael Whitney, 521 Cypress, expressed his support in removing the annex and restoring the Carnegie building. The Council needs to move this project forward and respect the public process which has already taken place.

John Fawcett, 605 Hillcrest, supports preserving the Carnegie Building Annex. It would be a waste to demolish it. The Hal Moe Pool Building is also salvageable. The new Aquatic Center pool is not comfortable for older adults.

Citizen Comments: Closed

5. ACTION ITEMS:

a. Council Rules and Regulations – Resolution 1371

Grant Weed City Attorney stated in 1994, the City Council established a policy of procedures for conducting business at Council meetings with Resolution 843. Included with those procedures was a requirement for periodic review. This review is to be done as needed, but no less than every two years in January of even-numbered years, which is the same time that new Councilmember terms begin. A working draft with some suggested revisions to current Resolution 1339 was discussed at the January 2, 2018 Council meeting.

Mr. Weed summarized the proposed changes discussed at the January 2 meeting:

Council President: The Council President position was added. The Council President would serve as Mayor Pro Tem, but also have broader responsibilities as further described in the Resolution;

Change in Plan of Government: The proposed revisions have several changes to make the resolution consistent with the new Mayor-Council plan of government, including but not limited to the Mayor's authority under state law to break a tie vote and to veto ordinances;

Council Meeting Agenda: Minor changes to the agenda format were made;

Adjournment: Council meetings shall now begin at 6:00 p.m. and adjourn at or before 9:00 p.m. The time may be extended in increments by motion of Council. When there is a need for a one hour workshop, it would now start at 5:00 p.m. When less than one hour is needed, a workshop can be scheduled prior to 6:00 p.m., as the need dictates. A future housekeeping ordinance amending SMC 2.04.010 will be needed to be consistent with this direction;

Communications Technology: Additional training on social media is being planned for 2018; and

Public Comments: As directed by Council, the Council will continue to allow up to three minutes for citizens comments at the beginning of the Council meeting during Citizen Comments, and also during Public Hearings, and Action Items. Unless determined otherwise by a majority of City Council, separate public comment will not be allowed on agenda items labeled as discussion items.

Mr. Schuller explained that he and staff have been in contact with the School District regarding the availability of the Board Room and Training Room. The Training Room is scheduled for use exclusively by the School District until June 2018. However, they have assured the City effective July 2018, the City Council will have access to both rooms.

Citizen Comments:

Rolf Rautenberg, 210 Sixth Street, does not favor citizens not being able to comment on agenda discussion items. He strongly urged Resolution 1371 not be adopted as written.

Linda Rautenberg, 210 Sixth Street, does not favor passing Resolution 1371 in light of

the Open Government Committee's work.

Kari Zimmerman, stated citizens can still speak to items during Citizen Comments. Citizens are also welcome to email or contact Councilmembers or staff to address their concerns.

Bill Betten, does not favor citizens not being able to comment on discussion items.

Citizen Comments: Closed

Councilmember Dana supports citizen comments on discussion items. He will vote nay on Resolution 1371.

Councilmember Redmon will not support a motion to pass Resolution 1371.

Councilmember Guzak will support a motion to pass the Resolution as written.

Councilmember Schilaty stated Council meetings are business meetings. She supports Town Hall meetings for in-depth two way discussions. Citizens can always speak during public comments. During the past two years, citizen comments on agenda items have extended the meetings, and there has been a lack of decorum. She supports the motion to pass Resolution 1371 as written.

Councilmember Merrill stated he supports Town Hall meetings, but will not support the passage of Resolution 1371 related to discussion items until a Town Hall meeting format is in place.

Mayor Kartak noted Councilmembers can make a motion to amend the passage of Resolution 1371 to include public comment during discussion items.

Councilmember Sanders stated there are decorum issues. He supports Town Hall meetings and community forums. He in support of amending the Resolution allowing citizen comments on discussion items until the Town Hall meeting format is in place.

MOTION by Sanders, second by Countryman to **PASS** Resolution 1371 regarding Council meeting procedures, with the amendment that citizen comments be allowed during discussion items.

Councilmember Guzak will not support the amended motion.

Councilmember Schilaty supports the amendment. However, the City needs to move forward with another mode to allow citizens to speak to the Council in a more in depth and productive manner.

Councilmember Dana favors citizen engagement in discussion items.

VOTE ON THE MOTION: The motion passed (6-1). Guzak voted nay.

- b. SET Public Hearing Date for the Street Vacation of the Alley Between Avenues A and B, North of Seventh Street – Resolution 1374

City Engineer Yoshihiro Monzaki stated Mr. Robert Perasso has requested a street vacation for the northern portion of the alley between Avenues A and B north of Seventh Street. This street (alley) vacation request was presented during the October 3, 2017 Council meeting. Council directed staff to process the petition for the vacation request. As the next step in the vacation process, Resolution 1374 has been drafted for adoption

setting a public hearing for February 20, 2018 on the proposed vacation. The Land Sale Comparables ranged from \$7.15 to \$24.30 per square foot. After reviewing the comparable sales and making adjustments to the sales amounts based on topography, zoning/entitlements and access/exposure, the appraiser determined that the value of the requested vacation area was between \$7.15 and \$13.27 per square foot and concluded that \$10.50 per square foot would be used to calculate the market value (\$25,000) for the requested vacation area. According to the Snohomish County Assessor's Office Property Information, the 2017 market land value for the parcels, owned by Mr. Perasso, next to the requested vacation area ranged from \$7.12 to \$19.22 per square foot.

The requested vacation area is an undeveloped alley behind multi-family buildings that front and access off of Avenues A and B. No abutting property owner will be landlocked and there will be no impacts to access due to this vacation. Because the alley has not been used for access or any other purpose by the public, and there are no plans for the City to improve this area in the future, the vacation will not harm the public. The cost for the City to maintain this right of way is difficult to justify because of the lack of public use. Mr. Perasso is currently maintaining this area. If the vacation is approved, the City will benefit by receiving compensation for the right of way and the increase in property tax.

Councilmember Merrill asked if the alley vacation is granted, would Mr. Perasso be able to petition the City to extend the alley down to Seventh Street as a possible egress from his apartment buildings.

Mr. Perasso responded he would not petition the City to extend the alley. The vacation allows him to build an additional unit and one-half.

Councilmember Dana asked about the status of the remaining property.

Mr. Monzaki stated it will remain City right-of-way. The upcoming public hearing will solely focus on the requested vacation area by Mr. Perasso.

Citizen Comments:

Bill Betten, 7429 Orchard, asked about making the trail a thoroughfare, and if this vacation request would extend the Centennial Trail up to Avenue D.

Mayor Kartak responded this vacation request will not affect the trail because it is not connected to the alley. There is private property just north of the alley.

Citizen Comments: Closed

MOTION by Guzak, second by Dana to **PASS** Resolution 1374 setting a public hearing on February 20, 2018 to consider the vacation of a portion of the alley between Avenues A and B, north of Seventh Street and request for compensation. The motion passed unanimously (7-0).

- c. AUTHORIZE Mayor to Sign Agreement for Financial/Permitting Software with Tyler Technologies

Finance Director Debbie Burton stated the City is looking at implementing new financial, permit and planning software. Springbrook Software Version 6 was implemented in 2009. In 2014, the software vendor informed the City that the Version 6 software would no longer be supported, and recommended migration to Version 7. A Version 7 migration was planned for implementation in August of 2015. The Springbrook Version 7 migration was unsuccessful, as Springbrook technical consultants were unable to install the Version 7 software as specified in the migration agreement due to latency and

other issues deem unacceptable to the City. Additional data conversion issues were also problematic to the City as some existing building permit and business license data was not to be converted and the City was never made aware of this issue during the implementation planning phase prior to the August 2015 proposed migration. Due to the software vendor default, the City notified Springbrook of its intent to terminate the maintenance and migration agreements in January 2016. Since that time, the City has been operating with no customer service support from Springbrook, and there have been no updates.

Since 2016, the Finance Director and IT Manager have been evaluating vendors that offer financial system and permitting software for government entities as well as contacting other cities to understand their experiences and thoughts about the software applications they are utilizing. Staff requested presentations from four software providers, but only received responses from two. Following this initial work, the City invited Tyler Technologies and Banyon Systems to present their product to staff. From these initial presentations, staff selected Tyler Technologies as the preferred software system and scheduled additional presentations to be made to all staff members in Finance and Planning to ensure the day-to-day users were satisfied the software would meet their needs.

The key features of the selected software is that it is a fully functioning, supported system from a stable vendor that provides a hosted (cloud based) product allowing for City business continuity in a local disaster. Having a hosted based product assures new updates and features are made available sooner and with less impact to users. It will also streamline our internal work processes related to payroll, accounts payable, and human resources. The software offers a robust system-wide search capability. This software will allow the City to enhance its online (e-government) services with integrated online payment options and citizen and customer self-service portals. The permitting system is GIS based. An improved and enhanced reporting system will allow staff to easily create custom reports and allow users to create personal dashboards so they can quickly access the information and modules they frequently use.

Councilmember Dana inquired about the annual cost of the existing system.

Ms. Burton responded the current annual cost is \$21,000. The annual cost will double in the future.

Councilmember Merrill asked if this will be a complete and full replacement for the Springbrook software or will there be gaps.

Ms. Burton replied this will be a full replacement plus enhancements.

Councilmember Merrill asked about latency and data conversion to the upgrade in Springbrook and inquired if the City has tested the data conversion for Tyler?

Mr. Leong, Information Services Manager explained the software has been tested.

Ms. Burton stated all data and related records will be converted.

Councilmember Merrill as about the full project plan.

Ms. Burton replied her goal is that the City will be up and running with the software system mid-October or early November and run simultaneous with the current system for at least two months. It is expected the new system would be running independently by January 2019.

Citizen Comments:

Bill Betten, indicated his understanding is that the City completed a major finance software project less than two years ago. He wants to know how long the new software will be supported.

Mayor Kartak responded the current software is no longer supported.

Kari Zimmerman, wanted to know if the new software would help eliminate some of the costs related to public records requests.

Mayor Kartak responded there are additional features available to citizens allowing them access to more information.

Linda Rautenberg, asked if there is information on the City's website which outlines the vendor selection process for selecting Tyler. She would also like to see the project plan placed on the website.

Mayor Kartak stated he will ensure the project plan is uploaded to the website.

Rolf Rautenberg, spoke to his experience in technology conversion. He would like to know how it connects with business continuity and disaster recovery planning.

Citizen Comments: Closed

MOTION by Guzak, second by Redmon to **AUTHORIZE** the Mayor to sign an agreement with Tyler Technologies for financial system and permitting software. The motion passed unanimously (7-0).

d. Interim Ordinance Regarding Sanctioned Drug Injection Sites – Ordinance 2344

Planning Director Glen Pickus stated at the last Council meeting, Council directed staff to return with an interim ordinance to regulate supervised drug injection site facilities. Ordinance 2344 creates interim regulations that would prohibit the siting and permitting of a supervised drug injection site facility in the City for six months. During that time, staff can conduct research and draft permanent regulations to govern the siting and permitting of such facilities. The City Council must hold a public hearing on the interim regulations within 60 days of approval of Ordinance 2344. That public hearing is tentatively scheduled for February 20, 2018.

After the public hearing, staff will begin researching the issues surrounding supervised drug injection site facilities and start the process for adopting permanent regulations. That process includes notification to the Department of Commerce, SEPA review, and at a minimum, a Planning Commission public hearing and a City Council public hearing.

Councilmember Dana asked Mr. Pickus if any other land uses in the City's land use matrix includes criminal activity. He finds it odd to have a discussion about regulating criminal behavior.

Mr. Pickus responded the City is allowed to regulate land uses. He explained if an applicant came to him today and stated they wanted to establish a drug injection site facility and made the argument it falls under the miscellaneous health category, the City would have to approve the application without considering whether the activity is criminal or not. However, they would not be able to obtain a business license.

Attorney Weed stated the City is attempting to create some clarity in the land use

regulations so this issue can be addressed before any decision needs to be made regarding whether there is criminal activity. The use would simply not be allowed under the land use matrix. There would never be an application approval.

Councilmember Merrill asked if the ordinance could be amended to prohibit all criminal activity.

Attorney Weed responded cities don't traditionally do this in the land use and zoning regulations. Most prohibit issuance of a business license if the activity is illegal.

Councilmember Dana stated the City shouldn't have to specifically address heroin injection because it's a criminal activity. He doesn't understand why the City is spending so much time trying to figure out how to manage a criminal activity. The City should flat out ban it.

Attorney Weed indicated the City has the opportunity to implement a ban. If the Council chooses to adopt an ordinance banning this activity in its zoning code, it doesn't have to adopt an interim ordinance, but the City does have to go through the process that state law and the code requires to enact the ban. You can get there without the interim ordinance. However, in the meantime, until the City has gone through the process, the same ambiguity exists if somebody wished to come in and apply. The City is taking immediate action to make sure that nobody gets vested for a particular land use.

Councilmember Redmon supports developing a permanent solution. A temporary ban is putting demands on the Planning Department and Planning Commission. She would rather see those resources put toward a more holistic approach. She is curious about the cost of the ban.

Mr. Pickus most of the work on the interim regulations has been completed. The only extra cost is having the public hearing on February 20.

Councilmember Redmon inquired how many public hearings are required prior to implementation of a permanent ban.

Mr. Pickus responded there will be at least two more public hearings after the February 20 public hearing.

Councilmember Sanders emphasized the importance of following the required process to enact a permanent ban. The adoption of an interim ordinance prevents somebody from coming in to apply for this use until permanent regulations are adopted.

Mr. Weed confirmed the adoption of the interim ordinance places an immediate ban on any applications for this type of use.

Councilmember Guzak asked if such an application has been made anywhere in the United States.

Councilmember Merrill stated the City of Philadelphia has received an application.

Councilmember Schilaty inquired about other local communities banning injection sites.

Mr. Pickus indicated Snohomish County, Lake Stevens, Lynnwood and others have moratoriums in place.

Mayor Kartak noted that Sultan and Marysville have also adopted moratoriums.

Citizen Comments:

April Pierce Hicks, 11421 86th Street, supports a permanent ban on heroin injection sites. She provided statistical information showing that the sites were ineffective in helping to treat addicts and prefers treatment facilities.

Bill Betten, supports a permanent ban on drug injection sites.

Linda Rautenberg, 210 Sixth Street, supports a permanent ban on drug injection sites.

Rolf Rautenberg, 210 Sixth Street, supports a permanent ban on safe drug injection sites.

Michele Hampton, Lake Stevens, supports a permanent ban on the drug injection sites.

Janice Lengenfelder, 222 Avenue A, prefers a facility that will provide assistance, education and support to users and their families.

Andaya Sugayan, 8908 171st Avenue, supports a permanent ban on drug injection sites. She would like the Council to look at long term strategies to address the opioid crisis.

John Fawcett, 605 Hillcrest, supports a permanent ban on safe drug injection sites.

Kari Zimmerman, feels the ban discussion is a huge waste of time and would like the Council to focus on the larger problem of addiction and prevention.

Merritt Weese, 416 Park Avenue, would like the Council to focus on long term strategies to address the opioid crisis, such as outreach. The ban is a waste of time and resources.

Citizen Comments: Closed

MOTION by Dana, second by Countryman to **ADOPT** Ordinance 2344, approving interim regulations prohibiting the permitting and siting of supervised drug injection sites facilities within the City, and remanding the issue to the Planning Commission.

Councilmember Schilaty stated social issues usually present themselves as land use issues. She supports a broader conversation on this topic, but the Council is currently tasked with dealing with a land use issue. She favors a comprehensive plan to address homelessness and addiction in the community. It is a Council goal.

Councilmember Merrill stated the ban is a distraction. He would like to adopt the ordinance and then move on to starting the conversation related to addiction in the community.

MOTION by Redmond, second by Guzak to **AMEND** the motion to include removing the word "morals" from Ordinance 2344.

VOTE ON THE AMENDED MOTION: The motion as amended passed unanimously (7-0).

- e. AUTHORIZE the Mayor to Sign the Agreement for Second Street Corridor Planning and Design

Project Manager Denise Johns stated the purpose of this agenda item is to authorize the Professional Services Agreement between the City of Snohomish and MacLeod Reckord PLLC to provide engineering and landscape architectural services for the Second Street Corridor Project.

In 2017, the City was awarded \$323,000 from the Washington State Department of Transportation (WSDOT) Pedestrian and Bicycle Grant program for the planning and design of the Second Street Corridor from SR 9 to Lincoln Avenue for multi-modal use. The City has allocated \$2,000 from Real Estate Excise Tax (REET) to fund the City's share of this project. Pedestrian and bicycle safety is the goal of the grant program.

This project will look at alternative methods to improve safety for the non-motorized users of Second Street such as bulb-outs, warning beacons, lighting, signage and other methods which will likely increase safe use for pedestrians and bicyclists. This is also an opportunity to change the appearance and improve the local business usability of Second Street. The road segment is classified as a minor arterial, often choked with commuter pass-through traffic, and was at one time a segment of US 2. The goal will be to provide a long-term functional corridor that fits more with the character of the Snohomish historical area.

Four professional consultant teams responded to the Second Street Corridor Project Request for Qualifications (RFQ) advertisement. The RFQ was advertised four times during the months of September and October 2017 in the Herald and Daily Journal of Commerce. The following firms submitted their qualifications:

- Gray and Osbourne, Inc.
- MacLeod Reckord, PLLC
- OTAK
- Reid Middleton

After reviewing the submittals, Gray and Osbourne Inc., MacLeod Reckord, PLLC, and OTAK were invited to interview on December 12, 2017. MacLeod Reckord PLLC was selected based on their experience, qualifications and understanding of the project. If this selection is approved by the City Council, work will commence February 2018 and is scheduled for completion by spring 2019.

MacLeod Reckord PLLC will provide the professional expertise to plan and provide the 90% design for the Second Street Corridor Project. Deliverables will include a topographic survey of the study area, public outreach programs, conceptual plans and renderings, presentations to Council, and construction cost estimates.

Work will conform to future Federal Grant requirements for construction funding. Construction is not funded at this time. In 2019, City staff will begin evaluating State and Federal grant programs to determine which are appropriate for the project construction funding and segment phasing

Councilmember Dana read within the agenda materials that Second Street was classified as a minor arterial street. He believes this is a major arterial in terms of traffic capacity. He asked if this project would decrease the capacity of Second Street and would the related congestion on other City streets be dealt with in some way.

Ms. Johns responded there is a significant difference between a major and minor arterial. However, she does not have the specific criterion available. Second Street is the City's primary east-west corridor. According to the Transportation Plan, 20% of the traffic traveling on Second Street is pass through traffic, which doesn't stop in the City and it is a truck route. It is 30 mph, and it has the highest amount of reported traffic collisions within the City limits. These factors will be reviewed for pedestrian safety. The

likelihood is the street will become safer for automotive travel as well because of the design features which will enhance pedestrian safety, and will also likely slow cars down.

Councilmember Redmon asked with Second Street classified as a minor arterial will it affect parking availability. Second Street serves as back up parking to First Street.

Ms. Johns stated parking will be analyzed and work will be done with business owners on Second Street to understand their parking requirements. The project will primarily address pedestrian, bicycle and vehicle safety.

Councilmember Sanders is concerned there may not be a clear understanding of the traffic flow impact. If the flow slows down on Second, vehicle flow may be re-routed to First Street. He wants to support the initiatives as presented, but also wants a better understanding of related traffic flow impacts.

Mr. Schuller explained in 2014 and 2015, a twenty year Transportation Plan was developed. If the City wants to increase capacity, there is no end to the amount of cars that will fill that capacity. Council can decide if they want Second Street to become a highway and increase capacity and speeds, which will move more cars, or if they want to make Second Street fit the needs of historic Snohomish, which is multi-modal and pedestrian friendly.

Councilmember Sanders supports this proposal, but wants to consider the broader issues related to traffic impacts.

Councilmember Guzak stated the source of the grant funding was from the state in the amount of \$323,000, with only \$2,000 paid for by the City. The grant is focused on pedestrian and bicycle safety.

Councilmember Dana is in favor of the proposal and pedestrian safety. However, he also has concerns about loss of capacity, and increasing congestion on Second Street.

Citizen Comments:

Bill Betten, asked if Second Street is not considered a major arterial, does Snohomish have a major arterial, and is the grant funding from the DOT designated for Second Street only or could it be used for revitalization of the Pilchuck District?

Mayor Kartak responded Snohomish does not have a major arterial and the funding is designated solely for Second Street.

John Anthony, 223 Avenue D, expressed his support and excitement for this project. He walks the area frequently with two small children.

E. Berrich, 811 Fourth Street, supports pedestrian safety in the area of Second Street. She would like to know what specific safety features will be implemented.

Linda Rautenberg, 210 Sixth Street, likes the idea of beautification and pedestrian safety on Second Street, and supports an elevated walkway-bikeway along Second Street.

Rolf Rautenberg, 210 Sixth Street, commented that traffic difficulties in the area are complicated and there needs to be a robust analysis of the entire area surrounding Second Street.

Janice Lengenfelder, 222 Avenue A, supports slowing traffic on Second Street. City

streets should not be used for cut through traffic to Hwy 9 and US 2.

Citizen Comments: Closed

Councilmember Schilaty would like citizens to contact their state representatives regarding congestion from Hwy 9 and US 2 and its adverse impacts on City streets. She supports the Second Street corridor planning and design contract.

MOTION by Guzak, second by Sanders to **AUTHORIZE** the Mayor to sign and execute the Professional Services Agreement with MacLeod Reckord PLLC in an amount not to exceed \$300,000 for the Second Street Corridor Planning and Design. The motion passed unanimously (7-0).

MOTION by Schilaty, second by Sanders to **EXTEND** the meeting after 10:00 p.m.

6. **DISCUSSION ITEM:** Community Outreach Officer Position and K-9 Bill of Sale

Police Chief Keith Rogers stated the purpose of this agenda item is to receive City Council feedback on a Community Outreach Officer position within the Snohomish Police Department, and approval to authorize a Bill of Sale for the current Patrol K-9. In fourteen days, the City loses its K-9 handler. The dog will remain, but there will be no handler. It is clear to Chief Rogers that an Outreach Officer is needed within Snohomish. It has been discussed at almost every Council meeting he has attended over the past four months. It is his proposal that the K-9 Officer position be converted to a Community Outreach Officer.

The program Chief Rogers would like to model is the Snohomish County Sheriff's Office of Neighborhoods Program, which includes community outreach and engagement. This will allow the City to start the conversation and gain insight into the opioid crisis, which also includes addressing concerns regarding homelessness and developing engagement tools many neighborhoods in this community desire.

When evaluating the K-9 program after six years, the City has had four dogs and three handlers. The K-9 business is expensive and includes all costs, maintenance and liability of the dog. This community doesn't appear to justify these services. The City has rarely used the K-9. Statistically, 20% of the time, the dog was used in the City and 80% is outside of the City. It is not fiscally responsible. The City will continue to receive K-9 services from its regional partners. Under the existing contract, the County will provide that service. There will be no additional cost to the City for K-9 services. Further, it is proposed that the City work within the constraints of the existing contract for the Community Outreach Officer and there be no contract adjustments or expansion of existing staff. He is confident over time, there will be a cost savings, as K-9 programs continue to increase.

By implementing this position, the City would have direct access to the existing County social workers and to the Snohomish County Sheriff's Diversion Center, which is a pilot program commencing in 2018.

The K-9 is considered an item of personal property. Therefore, the Council will need to authorize the Mayor to sign a Bill of Sale, and pass a Resolution in order to release the K-9 to another local agency. A Bill of Sale and Resolution would be brought back for Council approval at the next or future meeting.

Councilmember Schilaty asked if the dog will be returned or sold to Snohomish County.

Chief Rogers replied it is unlikely the K-9 will be sold to Snohomish County and it may be difficult to find an agency that is searching for a replacement dog or a new K-9.

Councilmember Redmon supports taking immediate action to approve the Community Outreach Officer position and in the sale of the existing K-9.

Councilmember Sanders is supportive of the Chief's proposal to partner with other agencies to help address the issues associated with opioid addiction, mental health and homelessness through community engagement, outreach and crime prevention.

Councilmember Dana asked if application reviews for the Community Outreach Officer is a project for the Public Safety Commission.

Chief Rogers responded he has presented the Community Outreach Officer proposal to the Public Safety Commission and they are supportive of the position. He envisions the deputy assigned to this position being actively engaged with the Public Safety Commission.

Mayor Kartak is recommending the Community Outreach Officer work with the Public Safety Commission.

Chief Rogers stated he attends all the Public Safety Commission meetings, and will direct that the Community Outreach Officer also attend.

Councilmember Merrill proposes that the Council Goal to develop a broader City role and strategy to deal with homelessness, addiction and mental health be tasked to the Public Safety Commission. The Public Safety Commission would be delighted to take on this work.

Councilmember Guzak supports the direction as presented by Chief Rogers related to the Community Outreach Officer and development of a bill of sale for the K-9.

Chief Rogers seeks acknowledgment from the Council and citizens that he is heading in the right direction with the appointment of a City Community Outreach Officer and with the sale of the K-9.

Mayor Kartak and the Council confirmed this is the appropriate direction to take.

Citizen Comments:

Bill Betten, supports the new Community Outreach Officer position.

Rolf Rautenberg, 210 Sixth Street, acknowledged the recent loss of the Pierce County Deputy. He thanked the Council for allowing citizen input during discussion items. He supports the new position.

Merritt Weese, thanked the Council and staff for the Community Outreach position. She is very excited about it.

Councilmember Redmon asked Chief Rogers to briefly explain the City's access to the new Snohomish County Diversion Program.

Chief Rogers responded the diversion program, as a pilot program will only be available to the Sheriff's Office of Neighborhoods. There will be no outside agencies participating with the diversion program with the exception of Snohomish. This is because the City is staffing the position within the contract. Clients can be brought in for drug treatment services and will have immediate bed space available.

Citizen Comments: Closed

7. CONSENT ITEMS:

- a. AUTHORIZE payment of claim warrants #62012 through #62096 in the amount of \$924,478.15 issued since the last regular meeting.
- b. AUTHORIZE Mayor to Sign a Letter to the Washington State Department of Health Requesting a 2-year Extension of the City's 2011 Comprehensive Water System Plan.
- c. CONFIRM Mayor's Appointment to Planning Commission

MOTION by Guzak, second by Merrill to pass the Consent Items. The motion passed unanimously (7-0).

8. OTHER BUSINESS/INFORMATION ITEMS:

Councilmember Guzak stated the issue of First Street parking was mentioned. She noted several years ago, there was a parking committee which included downtown businesses. It may be the City will need to look at First Street parking again as a potential future agenda item.

Councilmember Sanders commented the Economic Development Committee completed a review of First Street Parking within the past year. He suggested returning with their report and reviewing their suggestions.

Councilmember Dana stated the Historic Downtown Snohomish organization would be appropriate to participate in a First Street parking discussion.

9. COUNCILMEMBER COMMENTS/LIAISON REPORTS:

Councilmember Schilaty commented the hour is 10:30 p.m. She supports community participation. However, she asked that citizens consider whether their comments are helpful to the Council. She doesn't intend to be disrespectful. She encouraged citizens to be respectful of meeting attendees and the late hour. She asked that citizens consider whether they need to speak at every single opportunity.

Councilmember Schilaty read on social media that the Carnegie meeting held on Thursday, January 11 was "stacked." She noted that any meeting open to the public is public. There is no stacking of meetings.

Councilmember Guzak attended the Chamber of Commerce lunch today. The Chamber continues to support businesses in the community. One of their goals for 2018 is to ensure that new and existing businesses are serviced, which is aligned with the hiring of an Economic Development Director. She hopes Mayor Kartak has the filling of this position on his agenda. She also attended the Carnegie meeting and it is clear the work of the Carnegie Foundation and Council's agreement to eliminate the Annex is what the community wants. On February 1, there will be a meeting of the Snohomish Bridge Building group at the Looking Glass.

On January 3, Councilmembers Sanders and Redmon attended the Economic Alliance of Snohomish County meeting, which included legislators, senators and representatives including a number of public and private analysts. It was a great event. He summarized issues discussed included transit issues where it was noted the trestle carries more vehicles than the viaduct in Seattle. The City of Snohomish will need to be involved and active in transit issues. Education was also discussed and the key is aligning students in high schools to trades and college opportunities. 84% of businesses in Snohomish County are having difficulty finding qualified employees. 20% of the Snohomish County workforce is the

manufacturing industry. The City needs to partner with the schools, so it can consider all opportunities for our youth. In addition, the Alliance discussed economic development. There are 288,000 jobs in Snohomish County. This county needs to work and focus on workforce development and housing. The City will need to continue to look for housing where its citizens can reside, which is part of attraction and retention of businesses. The meeting provided a strong voice for why the City needs to support an Economic Development Manager position.

Councilmember Sanders attended the Carnegie Building renovation meeting. It was an overwhelming turnout. It was a loud and decisive voice from the citizens. He recommended the next meeting be held at a larger venue and the City Council have a table at the front of the event, so that Councilmembers can be responsive to the public.

Councilmember Sanders attended the Design Review Board meeting. The DRB has a wonderful process and a great board. He encouraged the public to attend their meetings.

Councilmember Merrill attended the Public Safety Commission and presented the proposal that the PSC assume the role of assisting the Council in building their plan to address homelessness, addiction and mental illness. The Commission is very receptive to taking on this task.

Councilmember Redmon attended the Snohomish County Economic Alliance with Councilmember Sanders on January 3 and also the Planning Commission meeting that same evening. The Planning Commission wants to focus on planning to support economic development. She also attended Leadership Snohomish County and toured Paine Field. Destinations for flights from Paine Field were announced today. On January 8, she attended Housing Hope East County Board and they would like to see more affordable housing in Snohomish. She also attended the Public Safety Commission meeting on January 9. They are doing a lot of work related to the Block Watch and other programs, such as CERT.

Councilmember Redmon attended the Carnegie meeting and there were some great ideas presented. She wished some of those ideas had been presented 15 years ago when the process began. She will also be attending a webinar on disaster mitigation and management, City Action Days in Olympia and Advocacy Day in Olympia for housing affordability.

Councilmember Countryman thought the Carnegie restoration meeting was stacked. He attended the meeting and he doesn't agree with any aspect being proposed regarding the cost or design. He would like to preserve the Annex and doesn't agree with placing a park at that location. He thinks if you tear down the Annex, you should place a parking lot there. He also doesn't agree with removing the log, and feels the log should remain in place. He is in complete disagreement with the proposed Carnegie Restoration Plan.

Councilmember Dana attended the Planning Commission and Carnegie Building Restoration meetings.

10. COUNCIL PRESIDENT'S ITEMS/REPORTS:

Councilmember Sanders indicated that he is very excited to assume this new role. He thanked the Council for their endorsement. He met with Attorney Weed, Mayor Kartak and Interim Administrator Schuller and had some conversations with the City of Marysville's Council President and plans to meet with the City of Lake Stevens' Council President. The importance of the Council President role is to ensure that the Council has effective and improved communications. The roles and responsibilities need to be defined, so there is a clear separation of the defined powers of the executive and legislative branches. He also

wants to make sure there are no violations of the OPMA. He will meet twice a month with Mr. Schuller and Mayor Kartak to set the Council agendas. He will engage in communications with the Council within the confines of the OPMA to ensure there is a unified voice as the Council agendas are created moving forward.

11. **CITY ADMINISTRATOR'S COMMENTS:** None

12. **MAYOR'S COMMENTS:** None

13 **ADJOURN** at 10:50 p.m.

APPROVED this 6th day of February 2018

CITY OF SNOHOMISH

ATTEST:

John Kartak, Mayor

Pat Adams, City Clerk