

Snohomish City Council Meeting Minutes
February 20, 2018

1. **CALL TO ORDER:** Mayor Kartak called the Snohomish City Council meeting to order at 6:00 p.m., Tuesday, February 20, 2018 in the Snohomish School District Resource Service Center, George Gilbertson Boardroom, 1601 Avenue D, Snohomish, Washington.

MAYOR/COUNCILMEMBERS PRESENT

Larry Countryman
Steve Dana
Karen Guzak
John Kartak, Mayor
Tom Merrill
Linda Redmon
Jason Sanders
Lynn Schilaty

STAFF PRESENT

Pat Adams, HR Manager/City Clerk
Yoshihiro Monzaki, City Engineer
Glen Pickus, Planning Director
Keith Rogers, Police Chief
Steve Schuller, City Administrator
Grant Weed, City Attorney

2. **APPROVE AGENDA** contents and order:

MOTION by Guzak, second by Schilaty to approve the agenda as presented. The motion passed unanimously (7-0).

3. **APPROVE MINUTES** of the February 6, 2018 workshop and regular meeting.

MOTION by Guzak, second by Merrill to approve the minutes of the workshop and regular meeting. The motion passed unanimously (7-0).

4. **CITIZEN COMMENTS** on items not on the Agenda

Mayor Kartak welcomed the citizens to the meeting and discussed the procedures for providing citizen comments.

Bill Betten, requested either Mayor Kartak or Council President Sanders add under New Business tonight, a Council decision on whether to postpone or not, the scheduled March 6 Action Item to destroy the Annex at 105 Cedar Avenue. He noted there are four new Councilmembers who have not had an opportunity to discuss the matter in detail.

Mayor Kartak replied Council President Sanders will follow up on the request tonight during his comment period.

Fred Gibbs, President, Historic Downtown Snohomish (HDS), thanked Mayor Kartak and Councilmembers Guzak, Sanders, Merrill and Redmond, along with Terry Lippincott, Melody Clemans and City Project Manager Denise Johns who attended the HDS All Member Board Meeting on January 25. He also thanked everybody who attended the Snohomish Building Bridges Meeting on February 1.

Candice Jarrett, Member, Snohomish Carnegie Foundation, has enjoyed collecting and accepting historic photographs and memorabilia. She explained the restored Carnegie will be a venue for community activities and meetings, while also preserving and communicating Snohomish's history. She supports preserving the 1940s log at the Carnegie site and urged the Council to support the restoration of the Carnegie.

Lanni Johnson, 422 Avenue A, thanked the Council for their work and all they do for the City. She expressed her support for the Carnegie restoration plan. She requested that the

citizens open comment period be moved to the end of the Council meeting. She asked Mayor Kartak to reveal who his citizen advisor was during the City Administrator hiring process.

Mayor Kartak explained the City Administrator recruitment and hiring process.

Melody Clemans, Member, Snohomish Carnegie Foundation, expressed her support for the renovation of the Carnegie building and grounds project. She suggested the Council reference the Secretary of Interior's Standards for Rehabilitation as it applies to new additions to historic buildings, and refer to the 2011 Revised Master Plan regarding the addition to the rear, as it complies with established standards.

Morgan Davis, 206 Avenue I, stated there have been six radical plans related to the Carnegie project. He expressed his dissatisfaction and concerns with many aspects of the ARC conceptual site plan and Carnegie project costs. The Council is not doing due diligence. Only one plan has been provided to the citizens, which is to destroy the annex. He requested the Council delay taking action on March 6, and review all the options and cost estimates.

Tom Engel, 422 Avenue A, congratulated the new Councilmembers on their successful campaigns. He thanked Councilmember Guzak for the outstanding work she has done for the City during her past seven years as Mayor.

Citizen Comments: Closed

5. **PRESENTATION – Snohomish County Emergency Radio System (SERS)**

Chief Rogers stated the Snohomish County Emergency Radio System (SERS) is a non-profit, public agency serving 50 police and fire agencies throughout the County. Aiding emergency responders and 9-1-1 centers, SERS deploys and maintains over 20 transmitter towers, 5,000 portable and vehicle radios, and 200 base station transmitters. Funding is needed to replace Snohomish County's outdated, analog emergency radio system. A new digital radio system is proposed to be paid for through a new tax measure, or through each represented agency paying directly a proportion share, including the City of Snohomish.

Ralph Krusey, Chief Administrative Officer with SERS, and Andy Rushack, Stantec Corporation/SERS consultant, provided a presentation detailing the agency's mission, the technology needs, estimated costs and the proposed timeline.

Mr. Krusey explained SERS' infrastructure covers 940 square miles in Snohomish County, and processes seven million radio transmissions annually. On average, 19,000 transmissions are processed each day. SERS maintains radio service 24/7 to 5,000 portable and mobile radios. The public depends on SERS in critical situations. One example was during the SR 530 slide, incident response used SERS to communicate. SERS was able to increase capacity in this remote area to accommodate for more radios, including first responders from other jurisdictions. There were over 200 radios in the field on a single day during the recovery efforts.

Mr. Krusey further explained the SERS needs to be replaced. A consulting firm recently conducted an evaluation of SERS, and found the analog technology obsolete. The report also concluded:

- SERS' current radio system purchased in 2001, is outdated;
- After 2020, the manufacturer will not support it with parts or technical help;
- It is malfunctioning at an increased rate due to age; and

- The system has reached its capacity and cannot support further growth.

Additionally, use of cell phones instead of a radio system is not an option because the radio system has intentional redundancies and backup power systems that are not typical with cell sites. In major incidents, cell phone networks can become jammed with overuse, making communication between first responders impossible. Radios provide communication in out-of-range areas that may not have cell service. Compared to cell phones, two-way radios are mission critical and provide:

- Longer battery life
- Better network security
- Reliable in harsh environments
- Practical push button
- Superior call quality
- Larger coverage area

Mr. Krusey explained the new system will provide a reduced risk of failure and the equipment will be supported by the manufacturer. It will also double call capacity, with enhanced voice quality and improved inter-agency communication in the event of a regional disaster.

Mr. Krusey reviewed the timeline for implementation of the new radio system:

2017 – Bid Process Began
2018 – The Bid was Awarded
2019 – The Design and Engineering Work Begins
2020 – The New SERS will be Built

Mr. Krusey indicated the City needs to act quickly to ensure SERS doesn't fail and begin the process of upgrading their emergency communication radio systems. In reference to funding, the City received sample resolutions proposed to be passed by the City Council and submitted to Snohomish County urging the county to approve the resources necessary to purchase, design and install a new digital, countywide, P25 9-1-1 emergency radio system.

Councilmember Guzak reiterated the Resolution is to be provided to Snohomish County with the Council's recommendation that it proceed with implementation of the new SERS system. She supports this recommendation.

Councilmember Sanders asked Mr. Krusey for a list of Snohomish County cities that have provided written support to the County for SERS.

Mr. Krusey responded Resolutions have been passed by Marysville, Lake Stevens, Mill Creek, Edmonds, Lynnwood, Mountlake Terrace, Gold Bar, and Index. By the end of March, he will have made his presentation to every city in the County. If the merge doesn't occur in January, the Board passed a Resolution that the governance will change to a model that mirrors Snohomish County 9-1-1 governance.

Councilmember Dana asked whether the system is scalable, or is there a set capacity for \$75 million dollars. Can the system grow without incurring unit costs?

Mr. Rushack responded there is scalability in coverage and the system's capacity can be doubled. He commented \$75 million is the high estimate.

Councilmember Dana is interested to know what the City of Snohomish's share would be for

the new system and how will the City will pay for it.

Mr. Krusey explained if the system isn't funded by a county mechanism, the estimated cost to the City of Snohomish would be \$668,563.

Mayor Kartak thanked Mr. Krusey and Mr. Rushack for their presentation.

6. PUBLIC HEARINGS:

a. Interim Ordinance Regarding Sanctioned Drug Injection Sites

Planning Director Glen Pickus stated on January 16, 2018, the City Council approved Ordinance 2344 establishing a temporary ban on the siting and operation of supervised drug injection facilities. As allowed by Revised Code of Washington (RCW) 35A.63.220, no public hearing was held. However, RCW 35A.63.220, requires the City Council hold a public hearing on the interim regulations within 60 days of their approval.

The purpose of the public hearing is to receive testimony solely on the interim regulations and not on the larger issue regarding the siting and operation of supervised drug injection facilities in the City. The more appropriate and effective time for the public to offer testimony on the larger issue will be at the Planning Commission hearing, scheduled for April 4, 2018, when it considers permanent regulations, which could include the permanent prohibition of such facilities.

The City Council has three potential courses of action to take:

1. Retain the interim regulations in place as written in Ordinance 2344 which temporarily prohibits the establishment of a supervised drug injection site in the City; or
2. Revise the interim regulations; or
3. Repeal the interim regulations.

Citizen Comments:

Morgan Davis, 206 Avenue I, feels this matter is a non-issue. He spoke to the wasted cost in preparing the ordinance and related attorney fees. The money spent on this topic should have been provided to the Public Safety Commission to help them in addressing social issues.

Citizen Comments: Closed

Councilmember Schilaty supports the ban. It is not an onerous process. It involves noting in the City's use matrix that sanctioned drug injection sites are not allowed. Many Snohomish County cities have moved forward in this regard. She supports putting the issue to rest.

Councilmembers Guzak, Sanders and Dana also support moving the issue forward to the Planning Commission and retaining the interim Ordinance.

b. Petition for Vacation of Portion of Alley Right-of-Way Between Avenues A and B, North of Seventh Street

City Engineer Yoshihiro Monzaki stated at the January 16, 2018 Council meeting, the street vacation appraisal was presented and Council approved the adoption of Resolution 1374 setting a public hearing for February 20, 2018 on the proposed vacation. This vacation has been requested by Mr. Robert Perasso to maximize the

number of units for a proposed multifamily development.

According to the code, a public hearing must be held not less than 20 days or more than 60 days from the date of passage of the resolution. During the February 20, 2018 meeting, Councilmember Tom Merrill asked if this vacation was granted, would Mr. Perasso petition the City to extend the alley to Seventh Street as a possible egress from his apartment buildings. From that discussion, it was Mr. Monzaki's understanding that Mr. Perasso would use Avenue A as the access. As a result, he included a condition in Ordinance 2346, stating the vacated alley area would not be used as an access. Mr. Perasso would now like the option to use the alley as an access as he develops the design of the proposed development, and would like the condition removed from the Ordinance.

Staff would like to request that Council allow staff to continue to discuss the access condition with Mr. Perasso, and that a continuation of the public hearing be scheduled to April 27, where a revised Ordinance may be presented to the Council.

Councilmember Dana asked if there is a compelling reason why using the alley as an access is a problem. He would like to know what the issues are.

Mr. Monzaki responded the alley is currently gravel, with the additional vehicles traveling on the right-of-way, it could become a maintenance issue.

Councilmember Dana inquired if the City agrees to allow Mr. Perasso use of the alley, can it ask Mr. Perasso to develop the alley and pay for it at his own expense.

Mr. Monzaki believes that could be a condition placed within the Ordinance if the Council decided to vacate the property.

Councilmember Merrill noted he resides on the alley being discussed, and recused himself from the Public Hearing due to a potential conflict of interest regarding an impact to his personal property. He stepped down from the dais at 7:30 p.m.

Citizen Comments:

Karen Crowley, 602 Avenue A, inquired about the size of the proposed multifamily development.

Robert Perasso, 4405 103rd Avenue SE, Lake Stevens, responded the development is currently set for five and one-half units. If the vacation is approved, it will allow for six units. He can currently use the alley way with the four units. He doesn't know what the impact will be for the additional one unit. He would like to build these units with garages. He doesn't believe this will cost the City any money. He doesn't recall hearing from the Council that he would not have access to the alley. He would prefer to not postpone this action. He already has access to the alley. He doesn't know what the issue is.

Citizen Comments: Closed

Mayor Kartak reiterated it appears Mr. Perasso would like a decision from the Council tonight regarding the vacation request.

Councilmember Guzak has no problem with Mr. Perasso accessing the alley for construction purposes and/or for access to the property.

Councilmember Dana agreed with Councilmember Guzak. He questioned whether the alley is currently paved.

Mr. Monzaki replied the alley is currently gravel.

Councilmember Dana indicated in order to use the alley for access, there will need to be improvements. If Mr. Perasso is willing to pay for any improvements, he would support the action.

Councilmember Schilaty commented she lived on Avenue D with an alley behind her property, and a gravel alley requires maintenance over time. Four to six units will have additional impacts on that alley. Paving would be an improvement. If Mr. Perasso is willing to make that improvement, he should have access.

Councilmember Redmon asked for clarification. She understood the alternate access on Avenue B would also impact the City's right-of-way.

Mr. Monzaki responded the access off Avenue B currently has the ramps in the right-of-way.

Councilmember Redmon asked if it might be better to have the access through the alley way.

Mr. Monzaki is not sure at this time, as Mr. Perasso has not yet provided his design of the proposed development.

Councilmember Schilaty noted the Council doesn't appear to have all the information it needs, as it's not clear whether there will be four or six units.

Mr. Monzaki stated that would depend on whether the street vacation is approved. Currently, four units can be placed at the location. If the vacation is approved, there would be five. If he can get both sides of the right-of-way, he could place six units at the location.

Councilmember Guzak is in favor of the street vacation and believes the Council is too. The confusion is what's going to happen with the right-of-way below. She supports approving the vacation tonight.

Mr. Monzaki responded if the Council would like to see the alley improved, as a condition of the vacation, he would need to rewrite the ordinance and return to Council for approval. Currently, the conditions are compensation of \$25,000 (full appraised value) and also not allowing access to the alley. That condition would need to be stricken and he would need to add a condition for the improvements

Councilmember Guzak noted currently there is a gravel alley and transitioning the alley to a paved driveway would be an onerous expense. She supports leaving the gravel driveway.

Planning Director Pickus suggested that whether the vacation is approved or not, assuming Mr. Perasso moves forward with this project, it will undergo the normal development review process in which conditions of approval will be imposed. Mr. Pickus recommends the Council depart from attempting to design the project, and solely address the issue of whether the City would like to vacate the alley or not, and whether they want to make access available to Mr. Perasso.

MOTION by Guzak, second by Dana to **ADOPT** Ordinance 2346, approving the vacation of that portion of alley located between Avenues A and B, North of Seventh Street, with

the amendment to strike the language restricting access to the alley. The motion passed (6-0).

Councilmember Merrill returned to the dais at 7:44 p.m.

7. **ACTION ITEM** – Confirm Appointment of City Administrator, Subject to Approval of An Employment Agreement.

Mayor Kartak announced the appointment of Mr. Steve Schuller as his choice for the position of City Administrator for the City of Snohomish. He is requesting the City Council confirm the appointment consistent with Snohomish Municipal Code 2.37.

Mayor Kartak explained the City narrowed the list of 22 applicants down to a handful, and conducted interviews. He received input from members of the community. He further reached out to Department Directors and others who have worked with Mr. Schuller for years.

Mayor Kartak stated he has worked closely with Mr. Schuller since his appointment last November as Interim City Administrator, and has come to know him as a strong problem solver. He's been described by an upper-level manager as someone who regularly "*gets stuck things moving*". He is respected by staff, loved by the community, and embraced by the Council. More importantly, Mr. Schuller's wealth of knowledge, content of character, enthusiastic personality, and proactive leadership style mix well with Mayor Kartak's nature. Mr. Schuller makes possible, and greatly amplifies his ability to execute City Council decisions and effectively lead as the community's representative voice at City Hall.

Mayor Kartak also referenced the proposed organizational revisions. In summary, Mayor Kartak stated he reviewed and leveraged off the previous organizational framework, which consisted of a City Manager, Public Works Director, and Economic Development Manager. Those positions in 2018 would cost about \$400,000 annually in salary.

To best complete the government transition which is underway, he proposed an organization of:

- A City Administrator/Utility General Manager (Steve Schuller)
- An Economic Development and Communications Manager (this position is currently being advertised and the first review of applications is on March 5);
- A Confidential Executive Assistant; and
- The Mayor.

Mayor Kartak explained on the advice of Mr. Schuller, the City would not hire a Public Works Director to replace him at this time. Mr. Schuller will continue to provide the necessary direction and support to the City's utilities, transportation and parks departments. Part of the unmet workload will be performed by the Mayor and shifted to existing departments. In addition, Mr. Schuller was the Project Manager for a number of larger and multi-faceted City capital improvements. Some of this workload does not need to be performed at the same reactive level as previously required, due to better long range planning. The proposed organization would cost about \$325,000 annually in salary, or a savings of approximately \$75,000. He believes this is the correct organizational structure for the needs of the City currently.

The classification of the Executive Assistant, re-classification of the Economic Development Manager, and the employment contract for the City Administrator are proposed for City Council review and approval at a future meeting in March. A budget amendment would be brought back to Council this spring. He requested the Council confirm the appointment of Mr. Schuller tonight.

Councilmember Guzak is interested in the names of the citizen community members who assisted the Mayor in making the decision to appoint Mr. Schuller.

Mayor Kartak stated he is willing to discuss the details of the recruitment directly with any Councilmember.

Councilmember Schilaty noted the City's Board and Commission members are selected to advise the Council, and their names are public. She doesn't understand the need for secrecy. When the Economic Development and Communications Manager's interview panel is selected, she hopes a representative from the Economic Development Committee will be included on the panel.

Councilmember Sanders stated it is important to acknowledge that the Council is confirming appointments to committees and positions, and he would like to know who served on the interview panels, as well as information on the candidates and their skill sets. If the Council has to make a confirmation, it is important all the information is shared.

Councilmember Merrill stated he was a citizen volunteer to the Open Government Committee. He views being a committee member as part of assisting the City, and there should be transparency moving forward.

Councilmember Dana stated the position of City Administrator is typically a staff member who works at the pleasure of the Mayor, and works closely with the Mayor. He is surprised at the concern being expressed about the process. The Council should be celebrating Mr. Schuller's appointment. It wasn't a decision subject to the Council's approval. If the candidate meets the needs of the community, and his qualifications and performance are excellent, the Council shouldn't be lamenting about the process, it should be celebrating the appointment.

Councilmember Schilaty stated this discussion is not a reflection on the candidate selected. This is about how to proceed and move forward. If a community member is involved, there needs to be transparency in naming that citizen.

Councilmember Sanders noted this is the second time there has been a discussion about an appointment process. The Planning Commission appointment confirmation was also a process which the Council had no understanding. He was unaware of the other applicants. In moving forward, he would like to know who the citizens are that are wanting to be appointed to the City's Boards and Commissions.

Mayor Kartak acknowledged there is some difficulty in transferring from a Council-Manager form of government to a Council-Mayor form of government. Some Mayors select their City Administrators with no process. He wanted to go the extra mile in his selection process and weigh all of his options. When he decided he wanted to include a citizen in the process, it wasn't for the benefit of anybody else but himself.

Councilmember Redmon stated she is very happy Mr. Schuller has been selected for the City Administrator position. She noted the appointment is a Council action item. As an action item, the Council is asked to make a decision. The Council needs to ask questions so they have all the information needed to ensure a thoughtful decision is made. She suggested in the future, all the requested information be made available – not just in this instance, but for all future action items.

Citizen Comments:

Morgan Davis, 206 Avenue I, asked the Council to follow their rules and procedures

regarding comments, questions and deliberations. He commented the executive Mayor has the exclusive right to choose the City Administrator. That was the vote of the people. If the Council doesn't like it, they don't have to confirm it. He requested information from the Mayor and staff regarding the City Administrator's salary range and residency requirements.

Mayor Kartak responded he was a proponent of having an executive Mayor position filled by a City of Snohomish resident.

Lanni Johnson, 422 Avenue A, resented comments by the Mayor of a potential "gotcha" situation. She is happy with the appointment of Mr. Schuller. She wanted transparency in who in the community was advising the Mayor. The City Administrator may work for the Mayor, but as a citizen, she helps pay his salary.

Citizen Comments: Closed

MOTION by Guzak, second by Countryman to **CONFIRM** the Mayor's appointment of Steven Schuller as City Administrator and Utility General Manager for the City of Snohomish.

Councilmember Merrill celebrated the Mayor's decision to appoint Mr. Schuller as City Administrator.

Councilmember Schilaty supports the decision to appoint Mr. Schuller as City Administrator. He is a great asset to the City.

VOTE ON THE MOTION: The motion passed unanimously (7-0).

8. **CONSENT ITEM - AUTHORIZE** payment of claim warrants #62173 through #62261 in the amount of \$200,902.62 issued since the last regular meeting

MOTION by Guzak, second by Sanders to pass the Consent Item. The motion passed unanimously (7-0).

9. **OTHER BUSINESS/INFORMATION ITEMS:**

Councilmember Guzak wished to discuss the concept of moving citizens' comments to the end of the Council meetings. She would like to know if other Councilmembers are interested in bringing this concept forward.

Councilmember Sanders stated as part of the Council Presidents' role, he had discussed moving some of the agenda items around with the Mayor, including moving citizens' comments to the end of the meetings. It was discussed it would more effective to conduct the business of the meeting at the beginning of each meeting. He supports moving citizens' comments to the end of the agenda.

Councilmember Schilaty supports moving citizens' comments to the end of the meeting and moving Councilmember Comments/Liaison Reports to the beginning of the agenda. Additionally, she suggested merging Other Business Items with the Council President's Items and Reports.

Councilmember Sanders supports this change.

Councilmember Dana is not in favor of making any changes at this time. Citizens who come to the Council meetings are entitled to have their say at the beginning of the meeting. In the past, Council allowed citizens to speak at the end of the Council meeting, and frequently

people would stay until 10:00 p.m. just to say a few words. He didn't think that was fair. It is appropriate citizens have their say at the front end of the meeting. He supports moving Councilmember Comments and Liaison Reports to the front of the meeting.

Mayor Kartak polled the Council regarding their interest in having this topic as a future agenda item.

Four Councilmembers are interested in moving forward with the change in agenda format. Mayor Kartak will add this item as a future agenda topic.

Councilmember Guzak is interested in directing staff to develop a Resolution in support of the new SERS effort. She would like the Council's input.

Mayor Kartak noted the entire Council is interested in seeing a Resolution passed in support of SERS.

Councilmember Merrill has some technical questions about the SERS program, which may affect the Resolution.

Councilmember Sanders indicated there were comments from Mr. Betten and Mr. Davis requesting the Council consider postponing the next steps of Carnegie Restoration Project. He asked if there was any interest by Councilmembers to postpone the March 6 meeting related to the Carnegie project.

Mayor Kartak noted Councilmembers Dana and Countryman support postponing this action item.

Councilmember Guzak is not in favor of postponing the Carnegie project action item on March 6. This item will provide direction to the architect team to go to 30% design. It's not final design. It's the next appropriate step. It has been discussed for over ten years.

Councilmember Sanders summarized the Council will move forward with the next steps related to the Carnegie project at the March 6 Council meeting.

10. **COUNCILMEMBER COMMENTS/LIAISON REPORTS:**

Councilmember Guzak sent an email to the Council today. She had volunteered to be one of the Council Liaisons to the Design Review Board. Her schedule will not allow her to attend, and she has already missed two meetings due to conflicts. She is resigning from this position. She will continue as a representative for Snohomish County Tomorrow and the Chamber of Commerce. Councilmember Guzak attended a lunch with the Chamber of Commerce where Mr. Schuller delivered a delightful presentation. She attended the Snohomish County's Vision 2050 planning meeting, along with Councilmember Redmon and Mayor Kartak. The question is how will the County accommodate another 250,000 people by 2050? In reviewing City maps and county and rural lands, it affirmed the Growth Management Act's provision that growth be placed in urban areas where sewer, water and other services are available. Everett will continue to absorb the largest portion of growth and the City of Snohomish will be looking at acquiring another 2,000 people during that time. She noted, the Pilchuck District is absolutely designed to accommodate more urban density where people can live, walk and work and be close to transportation, schools and parks. Councilmember Guzak will also be serving on a women's leadership panel at Everett Community College on Friday, where young women are being called to assume leadership positions. She is happy to represent the City at that meeting.

Councilmember Merrill attended the Public Safety Commission on February 13. Much of the Commission's discussion involved the final preparations for their report at the March 20 Joint

Workshop with the City Council on Block Watch, Coalition of Neighborhoods and the supporting website. The Commission will be looking for Council feedback. There are three Public Safety Commission positions expiring in April 2018. There is considerable excitement and discussion by the Commission around the idea of taking on the task of addressing addiction, homelessness and mental health issues within the Community. He is excited there is a Town Hall Meeting focused on those topics scheduled for May 2018.

Councilmember Redmon stated on February 7, she attended the Planning Commission meeting. The Planning Commission is moving forward with the revision of permitted uses to promote development of the Pilchuck District. They also discussed possible tax incentives for affordable housing development. On February 8, she was at Glacier Peak High School, with Leadership Snohomish County and they visited with the STEM programs. She was very impressed with the facilities and the students. The students in the manufacturing classes need summer internships for hands-on experience. If anybody is aware of any companies that have the ability to provide summer internships, it would be a great opportunity for these students. On February 12, she attended the East County Housing Hope Board. She is excited to announce they bought property on Bickford Avenue, south of Home Depot. They will have up to forty-two townhomes built there through their sweat equity team homebuilding program. If somebody in the community could benefit from this program, they should apply at www.housinghope.org/team-homebuilding, or call 425-322-3723 extension 230, or email homes@housinghome.org. On February 12, she attended the Snohomish Building Bridges meeting. On February 13, she was interviewed by grad students at Evergreen State College regarding recently elected women. She also attended the Public Safety Commission, and there was a lot of discussion about how to look at the addiction and opioid issues. There will be a Town Hall Meeting on this topic in May 2018. On February 15, she attended the State Auditor's Exit Conference with Mayor Kartak. The State completes an exhaustive annual review. She thanked staff and other Councilmembers who assisted with the process, especially Finance Director Debbie Burton. There were no findings to report. There were five citizen complaints, and there was nothing improper uncovered upon investigation of those complaints. On February 15, she attended Vision 2050 with Mayor Kartak and Councilmember Guzak. They looked at where the municipalities need to focus on growth to comply with the Growth Management Act. There will be 1.8 million people coming into the region by 2050 and 1.2 million jobs. The planning exercise made it clear that Snohomish has limited places to absorb the growth and the City needs to promote the Pilchuck District plan because that is where the City can accommodate this growth. She is also working on increasing convenient access for citizens, and has contacted grocery stores to get approval for monthly listening sessions. She has received approval from Haggen Food and is waiting to hear back from Safeway and Fred Meyer. She would also like to increase youth participation and has contacted Snohomish High School. The idea of a student council liaison has been discussed. She spoke with City staff, the Police Chief and a local church regarding lockers for the homeless to store their identification and prescriptions. The City has surplus lockers, so they just need a secure location. This will provide not only safe storage, but also a street address for the City's homeless residents. She will be having lunch with Snohomish County Sheriff Ty Trenary tomorrow to obtain an update on local law enforcement issues. She is disappointed the community did not fully support the school levies, and is saddened by the latest school shooting in Parkland, Florida.

11. COUNCIL PRESIDENT'S ITEMS/REPORTS:

Councilmember Sanders stated there will be discussion regarding the Council agenda format changes. There will also be a discussion on how the Council aligns its goals and strategies moving forward. He would like to develop a document that will help clarify the goals and strategies and how they align, so the council can more effectively look at deliverables throughout the year.

12. **CITY ADMINISTRATOR’S COMMENTS:**

Mr. Schuller mentioned the State Auditor’s Exit Conference. He extended his special thanks to Finance Director Debbie Burton and Senior Accountant Diana Bruland. He noted the Council has decided to move forward with its meeting on March 6 to be held at the Snohomish Senior Center. Staff proposes the agenda’s order of business be modified to accommodate the expected large citizen attendance and that there be only two action items scheduled for this meeting, to include the Hal Moe Building Demolition and the Carnegie Concept Plan.

MOTION by Schilaty, second by Redmon to waive the Council’s normal rules and procedures, and approve the March 6, 2018 Council meeting agenda format as presented, with the addition of Citizen Comments for Items Not on the Agenda prior to Consent Items. The motion passed unanimously (7-0)

13. **MAYOR’S COMMENTS:**

Mayor Kartak attended the Vision 2050 Summit. He mentioned the City purchased three Ford F-250 pick-up trucks from Bickford Motors for the Streets, Parks and Water Departments. He appreciates the City buying local. He reiterated the next meeting will be held at the Snohomish Senior Center, 506 Fourth Street.

14. **MOTION** by Schilaty, second by Guzak to adjourn the meeting. The motion passed unanimously (7-0). **ADJOURN** at 8:34 p.m.

APPROVED this 6th day of March 2018

CITY OF SNOHOMISH

ATTEST:

John Kartak, Mayor

Pat Adams, City Clerk