

## Snohomish City Council Meeting Minutes

June 5, 2018

1. **CALL TO ORDER:** Mayor Kartak called the Snohomish City Council meeting to order at 6:00 p.m., Tuesday, June 5, 2018, in the Snohomish School District Resource Service Center, George Gilbertson Boardroom, 1601 Avenue D, Snohomish, Washington.

### MAYOR/COUNCILMEMBERS PRESENT

Larry Countryman  
Steve Dana  
Karen Guzak  
John Kartak, Mayor  
Tom Merrill  
Linda Redmon  
Jason Sanders

### STAFF PRESENT

Pat Adams, HR Manager/City Clerk  
Debbie Burton, Finance Director  
Glen Pickus, Planning Director  
Keith Rogers, Police Chief  
Steve Schuller, City Administrator  
Grant Weed, City Attorney

### MAYOR/COUNCILMEMBERS ABSENT

Lynn Schilaty

**MOTION** by Guzak, second by Redmon to excuse Councilmember Schilaty. The motion passed unanimously (6-0)

2. **APPROVE AGENDA** contents and order:

Councilmember Redmon noted a typo referenced in Agenda Item 13. Executive Sessions b. Potential Litigation, Pursuant to RCW 42.100.110(i). The correct citation is RCW 42.30.110(i).

**MOTION** by Redmon, second by Sanders to approve the agenda as amended. The motion passed unanimously (6-0).

3. **APPROVE MINUTES** of the May 15, 2018 workshop and regular meetings.

**MOTION** by Merrill, second by Countryman, to approve the minutes of the regular meeting. The motion passed unanimously (6-0).

4. **CITIZEN COMMENTS** on items not on the Agenda

Mayor Kartak welcomed the citizens to the meeting and discussed the procedures for providing citizen comment.

**Shawn Gay, 5814 95<sup>th</sup> Drive SE**, supports a comprehensive citywide nuisance noise ordinance, which follows the state's requirements, limiting noise disturbances from 10:00 p.m. to 7:00 a.m. Monday through Friday and 10:00 p.m. to 9:00 a.m. on weekends and holidays. The loading dock noise nuisance at Fred Meyer is somewhat improved, but continuing and ongoing.

**Cheryl Mazurek, 5806 95<sup>th</sup> Drive SE**, supports a comprehensive citywide noise ordinance.

**Suzanne Davis, 1018 13<sup>th</sup>**, supports a comprehensive citywide noise ordinance. She referenced nuisance noise emanating from the U.S. Post Office in the early morning hours, and played audio of the noise for the Council.

**Lanni Johnson, 422 Avenue A**, supports a raise for Councilmember Redmon and Council President Sanders. She would also like additional information from the Council concerning

the 2016 City audit.

**Melody Clemans, 313 Avenue D**, spoke on behalf of the Snohomish Carnegie Foundation. The Board announced a donation received from Weyerhaeuser Timberlands consisting of cedar shake material valued at \$1,500 to replace the existing roof on the shelter protecting the City's historic log on the Carnegie grounds. She thanked Weyerhaeuser and Eric Fritch owner of Chinook Lumber.

Citizen Comments: Closed

## 5. PRESENTATIONS:

### a. EvergreenHealth Monroe

Council President Sanders introduced Chief Administrative Officer Renee Jensen from EvergreenHealth Monroe. Ms. Jensen was raised in the area and is a graduate from Monroe High School. She is a pioneer and leader in healthcare. Prior to her employment with EvergreenHealth, Ms. Jensen served as CEO at Summit Pacific Medical Center in Elma, Washington where she led a financial turnaround and constructed a new green-field built hospital and a 60,000 square foot integrated wellness center. Ms. Jensen has also served in executive leadership roles in Dayton and Walla Walla, Washington. As CAO of EvergreenHealth, Ms. Jensen is responsible for the day-to-day operations, serves on the Administrative Council and is responsible for all the lab and imaging services for the entire EvergreenHealth system.

Ms. Jensen stated she was raised in Monroe and joined EvergreenHealth in May 2017. She holds a Bachelor's of Science in Biology and Chemistry and a Master of Healthcare Administration.

Ms. Jensen explained the history of EvergreenHealth Monroe, and stated it was formerly Valley General Hospital formed in May of 1960. In 2015, EvergreenHealth Monroe solidified its alliance with Kirkland-based EvergreenHealth and both organizations share a commitment to enhancing care and service for residents of the greater East Snohomish County community.

Ms. Jensen outlined EvergreenHealth's services and program information to include:

- 24/7 Emergency Care
- Anti-Coagulation Clinic
- Chemical Dependency & Rehabilitation Treatment
- Critical Care
- Gastrointestinal Service
- Imaging Services (X-ray, CT, Nuclear Medicine, MRI, Ultrasound) and 3-D mammography
- Nutrition Counseling Services
- Outpatient Oncology
- Outpatient Pulmonary Rehabilitation
- Pain Management
- Pediatrics
- Respiratory Therapy Services
- Surgical Services – General, Orthopedic, Eye, GYN, Urologic
- Therapy & Rehabilitation Services (PT, OT, Speech)
- Wound Healing and Hyperbarics Center

Ms. Jensen reviewed EvergreenHealth's 2018-2020 preliminary Strategic Plan. She noted the expansion of its orthopedic program with the addition of Doctor Joel Weber.

She stated delivering babies with a focus on the birth experience will be an important upcoming emphasis for EvergreenHealth. She also discussed increasing primary care with an integrated care model, and moving forward in addressing the growing community's needs for healthcare. Ms. Jensen stated she is passionately committed to being here and serving this community.

Mayor Kartak thanked Ms. Jensen for her informative presentation.

Council President Sanders stated he is impressed with EvergreenHealth's care programs. He is excited to see the hospital moving forward with its initiatives.

Councilmember Redmon recalled she had an excellent birth experience with EvergreenHealth in Kirkland. She commented if that birth experience can be transferred to Monroe, it would be outstanding. She noted a colleague participated in the drug rehabilitation program at EvergreenHealth Monroe and it saved their life.

b. Impacts of Climate Change on the Wastewater Treatment Plant

Glen Pickus introduced John Calvin and Paige Hazen, students at Cascadia College (Bothell). They will present a summary of their research on the potential impacts of climate change on the City's Wastewater Treatment Plant.

Ms. Hazen indicated she lives and works in the City of Snohomish and Mr. Calvin gained interest in this topic through working with Ms. Hazen on several related projects. They explained while learning about climate change impacts and sustainability over the past four years, it raised questions on whether the City is prepared for climate change impacts.

Mr. Calvin stated the City of Snohomish Wastewater Treatment Plant is located along the Snohomish River, which is impacted by tidal flux. Research by the University of Washington Climate Impacts Group demonstrates, with climate change, Snohomish County will very likely see greater precipitation during the winter and spring, and much less precipitation during summer and fall. The increased winter/spring precipitation will increase the size and frequency of large rain events and river flooding, both of which can negatively affect the plant's operations. Before these climate issues arise, the City should take steps to try to mitigate the impacts large rain events and flooding would have on the WWTP. In addition, planning efforts should be undertaken to prepare for when those events occur. Early planning will help reduce potential damage to the plant and interruption to its operations, as well as reduce negative economic and environmental impacts.

Specific risks to the plant include:

- As a Combined Sewer system, heavy precipitation is more likely to overwhelm the WWTP, pushing influent flows above the 2.8MGD monthly averages;
- Heavier precipitation increases the likelihood of discharge events into the Snohomish River; and
- Increased stream flows, coupled with sea level rise, raise the risk of flooding at the site

Recommendations to better mitigate these hazards include:

- Revisit and update city codes;
- Prepare and plan pilot projects to inspire further actions;
- Incorporate Low Impact Development (LID) and Green Stormwater Infrastructure

- (GSI) in all capital projects;
- Utilize outside resources for assistance, like the Snohomish Conservation District;
- Provide community education and outreach as required by the Western WA Phase II Municipal Stormwater Permit;
- Provide cost benefits to developers and community members; and
- Utilize cost-benefit calculators and other tools

Ms. Hazen explained the types of Green Stormwater Infrastructure (GSI) solutions would include:

- Tree retention and planting
- Rain harvesting
- Permeable Pavement
- Bioretention
- Green Roofing

In conclusion, climate is changing and this will have impacts at the Wastewater Treatment Plant. Impacts will result in the increased risk of flooding in both severity and frequency. There will be challenges with increased stormwater runoff. It was emphasized that policies be implemented now to mitigate negative climate impacts.

Ms. Hazen and Mr. Calvin thanked Planning Director Glen Pickus and City staff for the great experience.

Council President Sanders thanked the presenters. He spoke to the issue of raising awareness. He sees this as an opportunity for engaging the City's Youth Council, as they look to positively impact the community. He suggested that a good point of contact may be through the Garden Club at Snohomish High School, as well as AIM and Glacier Peak.

Councilmember Guzak noted the City has completed some work to prepare for Low Impact Development. She asked Planning Director Pickus to outline some possible code updates that could be made to address climate change issues. She would like to evaluate what can be done.

Mr. Pickus will further evaluate the recommendations. He explained the City has implemented all mandated requirements.

Councilmember Merrill appreciated the steps outlined for awareness and education. He inquired about permeable pavement incentives. He wanted to know what other agencies have done to provide incentives.

Ms. Hazen stated there are several examples of positive outcomes. The City of Portland is an excellent example of utilizing both LID and GSI.

Mr. Calvin noted not all benefits are monetary. Permeable pavements result in less ice formation because the water doesn't pool. Therefore, no salt is required on the roadways, which benefits the environment.

Councilmember Redmon thanked the presenters for their concise report. She questioned permeable pavement options. She asked about economic incentives for developers, possibly for affordable housing projects, and the savings in maintenance costs.

Ms. Hazen responded it depends on the amount of traffic. Permeable pavements are

not recommended for high traffic areas. It can be used for sidewalks and driveways and are low maintenance.

Mayor Kartak thanked Ms. Hazen and Mr. Calvin for their insightful presentation.

## 6. **DISCUSSION ITEM** – Preliminary 2019-2020 Budget Assumptions

City Administrator Steve Schuller stated tonight’s agenda item is to provide Council with an opportunity to discuss four key preliminary assumptions going into the 2019/2020 budget process related to the General Fund (i.e. non-utility services). The annual budget Council workshop is scheduled for August 21, 2018.

During the last five years (2013 through 2017), the City’s General Fund revenues have been more than the City’s expenses. Therefore, the City’s General Fund balance has increased from \$1.9 million in January 2013 to \$2.5 million in December 2017. This is a positive outcome and has allowed the City to increase its fund balance during a thriving economic cycle.

From January 2013 through December 2017, the City’s General Fund revenues were \$42.8 million and expenses were \$42.2 million. Because the difference between revenues over expenses has only been about 1.35% over the last five years, there is very little funding available for expanded or new services with current revenues. In addition, and as discussed by Council in the past, projected revenues may not exceed projected expenses in the future, even with no new services.

Mr. Schuller stated the City will continue to improve, examine, adjust and manage its services with the goal to provide “more service with less cost.” The 2008/2009 great recession required the City to make revisions to each of its key service areas. It is the City Council’s role to establish the goals and priorities which provide the framework for the budget. There is regularly a request for more services than available revenues, and the Council’s role is to direct these limited resources to the highest priorities.

Mr. Schuller explained tonight’s discussion item will not focus on the City’s utilities (i.e. wastewater, drinking water and stormwater), but on the services provided through the General Fund and other non-utility funds. In 2018, the projected revenues for the General Fund are about \$7.8 million and are from the following sources: Sales Tax 53%; Utility Taxes 20.0%; Property Tax 16%; Development and Building Fees 3%; and Other 8%.

The City’s annual operating costs for non-utility services are also funded through the Transportation Benefit District (TBD), Motor Vehicle Fuel Tax (MVFT), and a portion of Real Estate Excise Tax (REET) typically assigned each year by the Council to transportation and parks. Combined with the General Fund these projected revenues total approximately \$9.1 million.

The 2018 projected expenses, including General Fund, TBD, MVFT and REET typically assigned to transportation and parks, are about \$9.3 million and include the following five key services and their approximate percentage of total expenses:

1) Law Enforcement	44%
2) Transportation	25% (including TBD, MVFT and REET)
3) Parks, Trails, Streetscapes and Events	12% (including REET)
4) Planning and Building	10%
5) Economic Development	1%
Other Expenses	8%
	<u>100%</u>

Based on a review of the revenues and expenses over the last five years, and upon an initial review of projected revenues and expenses for 2019 and 2020, staff developed four assumptions going into the budget process. The preliminary assumptions are:

- 1) **No New Positions.** However, job duties may be revised in the future to provide new focus and updated services. For example, the newly created Police Community Outreach Officer upon elimination of the less-utilized position of K-9 officer.
- 2) **No Capital Projects with Significant New Annual Maintenance Costs.** For example, developing the 10-acre Ludwig Park Property into a full park, with playground and restrooms in the near future is not recommended without additional sources of revenue to fund annual maintenance costs. The City was proactive and purchased the property with growth related park impact fees to eventually serve the west side of City once the area is developed with new housing. This was in conformity with the Council approved 2007 Park and Open Space (PROS) plan.

Much of the west side of the City (the area west of highway SR9) is still rural and the number of new housing units to support the increased maintenance have not been built. Additionally, the lack of new preliminary plats in the planning process does not support housing units in the near term.

- 3) **No New Services or Programs; and**
- 4) **Keep Discretionary Funding for Local Organizations the Same in 2019.**

The 2018 budgeted expenses (under “Non-Departmental” section) for those organizations include:

*Aquatic Center - \$55,000 (2012 ILA – 30 year initial term)*

Snohomish Senior Center	\$12,000 (to \$17,000)
Public Utilities for Food Bank	\$ 1,800
Snohomish Health District	\$19,250 (started in 2017)
Alliance for Housing Affordability (AHA)	\$ 1,800
Economic Alliance Snoh. County (EASC)	\$ 4,000
<b>TOTAL</b>	<b>\$38,850</b>

Mr. Schuller explained the goal for the 2019/2020 budget is to protect existing City services. He requested the Council’s feedback in preparation for the 2019/2020 budget workshop scheduled for August 21, 2018.

Councilmember Guzak stated entering into a contract for law enforcement services with the Snohomish County Sheriff’s Office six years ago has resulted in a cost savings of \$2 million, as well as improved services due to access to the County’s Search and Rescue and Major Crimes Unit, etc. She acknowledged the City pays for some of the water usage at the Aquatic Center, but it was the tradeoff for having the Aquatic Center located in Snohomish. The economic benefits have helped the City’s bottom line. She noted Park and Recreation Board Chair Lya Badgley recommended the hiring of a Recreation Coordinator. She stated with the recommendation for no new positions, it will need to be filled by a current City employee or postponed until 2020. She is very involved with the Alliance for Housing Affordability and believes the City needs to provide more affordable housing units. The AHA will be requesting communities provide additional contributions for seed money to fund projects. She would like to discuss increasing the City’s contribution to AHA from \$1,800 to \$18,000.

Council President Sanders stated it’s important for the Council to review goals and

initiatives, prioritize them, and link them to the budget. He supports the proposed application process for applicants requesting discretionary funding dollars. It's a good business practice. He would like the City to be strategic and thoughtful in planning, such as with the Second Street improvement project to ensure attraction and retention of businesses and residents. He asked about the Snohomish Emergency Radio System (SERS) and whether the cost of the upgrade will impact law enforcement services.

Mr. Schuller replied SERS costs may be impactful. However, the matter is being brought to a vote. If it doesn't pass, there will need to be a conversation on how the upgrade will be paid for. It could be a \$2 million impact to Snohomish.

Councilmember Redmon inquired about the stated \$7.8 million revenue expected for 2018. She asked is it lower than the average because it is a conservative estimate, or is there a trend showing it to be slightly lower.

Mr. Schuller explained that \$7.8 million is projected for revenue in the General Fund only.

Councilmember Redmon asked about the 2014 to 2018 Strategic Plan. She would like to know if a new or amended plan will be prepared to assist in budgeting.

Mr. Schuller stated staff has not discussed a proposal on next steps related to the Strategic Plan. However, it has been discussed that a better job needs to be done connecting the goals and initiatives to the budget.

Council President Sanders stated the City is discussing how to bring the current plan initiatives forward without the need for another strategic planning process. A good foundation is currently in place.

Councilmember Guzak thinks the Council goals are very important and should be tied to staffing and budget impacts. She is pleased to hear it will be discussed on July 19.

Councilmember Dana discussed the importance of long range planning to the City's budget. In order for the City to offset the effects of a Costco being built in Lake Stevens, Snohomish needs to have a plan in place that allows implementation of economic development initiatives to replace dwindling revenues and to bring new revenues into the City. Economic development and long range planning are very important.

Councilmember Merrill stated the City needs to be aggressive in pursuing economic development with incentives.

Mayor Kartak supports an enhanced economic development budget.

Councilmember Countryman recommends attracting a hotel or motel into the City. It is needed, and would solve a lot of the City's revenue problems.

Citizen Comments:

**Carey Clay**, would like the City Council to consider transitioning to an accrual-basis budgeting system. She would also like a citywide comprehensive noise ordinance implemented.

**Jan Lengenfelder, 222 Avenue A**, supports building residential space and related infrastructure which allows people to relocate to the City. She also supports development of the Pilchuck District for residential and commercial activities.

**Lanni Johnson, 422 Avenue A**, would like to see a winery on the riverfront to generate

cash flow.

Citizen Comments: Closed

Mr. Schuller stated the Council will be having in-depth discussions and providing critical input during the budget preparation process over the next few months.

**7. CONSENT ITEMS:**

- a. **AUTHORIZE** payment of claim warrants #62692 through #6272 in the amount of \$437,021.86, and payroll checks #15515 through #15536 in the amount of \$448,971.14 issued since the last regular meeting
- b. **APPROVE** 2018 Kla Ha Ya Days Contract
- c. **APPROVE** 2018 Retail Firework Stand Applications
- d. **AUTHORIZE** the Mayor to Execute a Contract with Benchmark Surveying, LLC for the Swifty Creek Storm Improvement Project
- e. **AMEND** SMC Providing for Biennial Budget Process – ADOPT Ordinance 2354
- f. **AUTHORIZE** Mayor to Execute Contract with Wetlands Creations, Inc. for 2018 Sidewalk Repairs

**MOTION** by Guzak, second by Redmon to pass the Consent Items. The motion passed unanimously (6-0).

**8. OTHER BUSINESS/INFORMATION ITEMS:**

Council President Sanders asked City Administrator Schuller to provide an update on the noise disturbance issues.

Mr. Schuller explained he has had conversations with the state, numerous agencies, hired an expert from WCIA and has consulted with the City Attorney's Office. He has reviewed many options. The agencies he contacted have all confirmed they obtained voluntary compliance from the offending corporations. The City has taken this approach, and has met with Fred Meyer's corporate representatives. They previously agreed quiet hours would be from 11:00 p.m. until 5:00 a.m., and then agreed in writing to extend the hours to 9:00 p.m. until 6:00 a.m. In working with the residents, staff will continue to seek an extension to 7:00 a.m. The City met with Haggen Food. They can commit to a 10:00 p.m. to 7:00 a.m. quiet time, but there is a provider out of Auburn, WA not able to commit to this delivery schedule. Since Haggen could not voluntarily commit to the quiet time hours, there are internal discussions regarding next steps.

Councilmember Sanders asked for clarity regarding the City's state audit news article published in the Snohomish County Tribune.

Councilmember Merrill stated he has been approached by citizens who were dismayed concerning the audit news article. He has experience with audits, and has been responsible for computer and internet security for a major corporation for over ten years. He explained an audit is not a "gotcha." It can be compared to routine maintenance on a vehicle. An audit is a process to assist in finding and correcting oversights. The City was never in danger. Small errors were uncovered and corrected. In audit terms, a "finding" is a concern. There were no findings. The City is operating well. He would like this issue put in the proper perspective, as it was framed incorrectly from many different sources. The message should

have been - Congratulations to the City for a job well done.

Mayor Kartak commented on the Tribune's news article which stated there were fraudulent charges in the Public Works Department. He explained a City credit card was stolen. Nobody knows who stole it, and they made illegal purchases. The theft was immediately reported and the charged amounts were reversed. The police were contacted. The State completed a thorough investigation. Other than the thief getting away with the crime, all ended well. However, the Tribune wrote a front page article with gross misstatements that there were fraudulent credit card charges in the Public Works Department. The Mayor has received questions from the public concerning why nobody from the City has been fired. It is because there is no basis to fire any one. He is deeply disappointed by the wording in this article. Another false impression, were there were "findings" by the auditor. There were no findings.

Mr. Schuller stated mistakes will be made and corrections will be made. The real headline is the State Auditor spent at least a month at the City and there were no findings. The City is in compliance with state laws and has done a good job. The article spoke to three counts of fraud. One has been discussed. The other two incidents involved a credit card number being compromised and charges were made by unknown parties. Those charges were reversed immediately. He is very disappointed in the newspaper.

Attorney Grant Weed stated when the public hears the word "fraud," it is associated with the commitment of a crime. Based on the facts as he understands them, there has been no City employee that has committed any crime whatsoever. There is a possibility, if a person stole a credit card and used it without authorization, they may have committed a theft or a fraud, but that has nothing to do with any City employee. It is unfortunate, overstated and inappropriate to write an article about the Public Works Department having committed a fraud.

Councilmember Dana stated he has reviewed and is very pleased with the City's comprehensive Financial Management Policies. He is confident with the safeguards in place to prevent this type of situation from happening. He was also disappointed in the newspaper article. It's a non-issue. The public's resources are managed more than adequately.

Council President Sanders stated he has been through many audits. The audit process should turn over ever stone and look at every opportunity for improvement. He was pleased staff received recommendations as a result of the audit process. It was very unfortunate the Tribune wrote the article. He hopes there is an opportunity to build bridges with the City's local newspaper. He supports factual stories, which represent the truth of what is going on in the City.

Councilmember Redmon stated she attended the audit conference and heard the report. There were no findings and recommendations were made. The problem started with a Facebook post. There is nothing to be concerned about. She encouraged citizens to ask questions.

Mayor Kartak further clarified that some of the written comments by the auditors are the comments and concerns brought to them by the public. They are written as they are heard and are not factual conclusions.

## **9. COUNCILMEMBER COMMENTS/LIAISON REPORTS:**

Councilmember Guzak indicated she serves on Snohomish County Tomorrow's Board and also the Alliance for Housing Affordability. It is her understanding, Mark Smith, Executive Director at Housing Consortium of Everett and Snohomish County will be making a Council

presentation soon. The Alliance for Housing Affordability is looking to establish a trust fund to provide seed money for projects. As budget discussions begin, she supports a City contribution to the trust fund. She attended the Chamber of Commerce meeting and Denise Johns provided a report on the Second Street Improvement Project and is asking for additional community input. Regarding rain gardens, the Food Bank has had discussions with the Snohomish Conservation Corp, and had plans for a rain garden near Ferguson Park, but there is a lack of funding. The Food Bank has applied for grants to complete the rain garden, but has not been successful. A private investor or donor may be of assistance.

Councilmember Merrill thanked the citizens who attended and participated in the May 22 Town Hall meeting on Opioid Abuse, Homelessness and Mental Health. There were members of the Public Safety Commission capturing the comments, suggestions and recommendations from the public, which will be summarized and reported to the City Council. He also thanked Police Chief Rogers, Community Outreach Officer Deputy Niebusch, the Snohomish Health District and Snohomish Regional Drug and Gang Task Force for their informative presentations. On May 22, he also attended the Economic Development Committee meeting. The group is gaining traction with the addition of new Economic Development and Communications Manager, Wendy Poischbeg and has elected Sherry Jennings as its new Chair.

Councilmember Redmon stated on May 16, she and staff met with representatives of Haggan Foods regarding nuisance noise and they will continue their work on this issue. On May 17, she graduated from Leadership Snohomish County Signature Class. On May 20, she and Council President Sanders met with the Youth Council. The Youth Council have been conducting a survey and discussing hosting a Town Hall meeting. The results of their efforts should be received this weekend. On May 22, she attended a Town Hall meeting hosted by the Public Safety Commission. Based on her participation, the theme was the City needs to be openly discussing addiction so addicts and those that care about them, can get help. On May 23, she attended the Park and Recreation Board meeting and met new City staff member, James Pullen. He has a lot of experience and will be a great addition to the Parks team. The discussion included the Ludwig house property and the following questions to the Council:

- How much funding should the City put toward the house?
- Does the City want to keep the home?
- Does the City want to maintain the home as a residence?
- Is there another use for the home?

Councilmember Dana had previously requested the Park and Recreation Board review RV camping at Ferguson Park. The Board decided against looking at that concept, due to unfavorable past experiences. On June 27, the Park Board will hold their meeting at Ferguson Park. The public is invited to attend, and City staff will barbecue hot dogs. On May 24, she attended the Second Street Project community meeting, and received input from the community. She encouraged additional citizen input by completing the quick survey on the City's website. On May 31, she attended a webinar on Zombie Homes. There are some additional tools for the City to use in addressing squatter properties. On June 14, there will be an *Envision Second Street* meeting at the Boys and Girls Club from 6:00 to 8:00 p.m. On June 15, the Police Department is having an Open House from 11:30 to 1:30 p.m. From June 18 through June 20, the Planning Department will be closed for staff training.

10. **COUNCIL PRESIDENT'S ITEMS/REPORTS:** Council President Sanders stated on May 17, he attended the Economic Alliance Snohomish County's 7<sup>th</sup> Annual Meeting and Awards Celebration. As many are aware, Paine Field is expanding flight services to ten United States destinations. It will bring additional economic development into Snohomish County. Snohomish County has the second lowest unemployment rate in the state - yearend 4%. Snohomish County is expected to have a population increase of 2.1%, and has the second

highest in the state median household income, and a 15% increase in home values. The Port of Everett is the number one customer export district on the West Coast, and they will be opening a 100,000 square foot facility for Northwest Aerospace Technologies. This means the City will need to continue to look at opportunities and planning for growth. On May 20, he attended the Youth Council meeting. The Youth Council conducted a survey which went to Snohomish, AIM and Glacier Peak High Schools, as well as Valley View and Centennial Middle Schools. There will be a report from the Youth Council on June 10. On May 22, he attended the Town Hall meeting on Opioid Abuse, Homelessness and Mental Health. It was a fantastic meeting. In speaking with Renee Jensen, CAO of EvergreenHealth, one of her goals is to never have to turn an individual away from an open bed in a recovery unit. He encouraged the Public Safety Commission to work closely with EvergreenHealth Monroe. On May 24, he attended the Second Street Project Town Hall meeting. WSDOT will be completing feasibility studies over the next couple of years. Therefore, anything having to do with the Highway 9 improvements and bridge access will have City input and the City will be working closely with the state on these improvements.

11. **CITY ADMINISTRATOR'S COMMENTS:** Mr. Schuller stated on June 19, there will be an agenda item regarding the Interlocal Agreement with the Tulalip Tribes. He does not plan on reviewing the entire history of the City's water rights and supply, and will be primarily focused on next steps. However, he is happy to meet with any Councilmember should they have questions. On June 18 through June 20, the Planning Department will be closed for staff training related to converting to the new financial software.

12. **MAYOR'S COMMENTS:** Mayor Kartak provided each Councilmember with a letter he received from the Sno-Isle Libraries related to their 2017 Statement of Expenditures. He asked Chief Rogers to discuss the Traffic and Pedestrian Safety Enforcement Emphasis program currently underway.

Chief Rogers explained traffic safety is the number one citizen concern. There will be increased patrols on Avenue D for crosswalk and pedestrian traffic awareness.

13. Adjourn to **EXECUTIVE SESSIONS** with possible action to follow at 8:28 p.m. for thirty minutes to discuss:

- a. Purchase/Sale of Real Property, pursuant to RCW 42.30.110(b)(c)
- b. Potential Litigation, pursuant to RCW 42.30.110(i)
- c. Pending Litigation, pursuant to RCW 42.30.110 (1)(i)

14. Reconvene and **EXTEND** Executive Sessions for an additional forty minutes.

15. Reconvene and **ADJOURN** at 9:38 p.m., with no action taken.

APPROVED this 19<sup>th</sup> day of June 2018

CITY OF SNOHOMISH

ATTEST:

\_\_\_\_\_  
John T. Kartak, Mayor

\_\_\_\_\_  
Pat Adams, City Clerk