

Upcoming City Council Agenda Items

**Monday
December 5, 2016**

*(This meeting has been moved to **Monday**
due to statutory requirements related to
adoption of the 2017 budget)*

7:00 p.m. Special Meeting:

- Public Hearing to adopt Ordinance 2318 on final 2017 budget
- Action adopting Ordinance 2319 regarding building code updates
- Action adopting Ordinance 2321 regarding 2016 budget amendment
- Action to adopt Snohomish County Sheriff's Police Services Agreement
- Action to pass Resolution 1354 amending Resolution 1348 and revising Wastewater Utility rates for 2017-2019
- Discussion to pass Resolution 1355 regarding Mayor special election
- Discussion to adopt Ordinance 2324 setting Mayor's compensation
- Discussion to adopt Ordinance 2323 establishing position of City Administrator

The agenda list above is partial and tentative. For further information, click here for the City website:

<http://www.snohomishwa.gov/AgendaCenter/City-Council-Agendas-1>

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New Planning Department Front Counter Hours

Starting in January, the Planning and Permitting front counter at City Hall will be open 9:00 a.m. to 5:00 p.m., Monday through Thursday. The front counter will be closed to the public on Fridays. However, staff will still be available to the public by appointment on Fridays.

This change is intended to make the department more efficient by providing staff opportunities to have uninterrupted time to work on complex projects.

Staff will continue to perform field work and do site inspections on Fridays and will be fully available to those who make an appointment, which can be scheduled by telephone or email as late as Friday morning.

Other front counter activities at City Hall will be unaffected by this change. Residents will still be able to pay utility bills, license fees, apply for business and pet licenses, and notify the City of problems anytime between 9:00 a.m. and 5:00 p.m., Monday-Friday; no appointment necessary.

We will be testing this new arrangement on a 6-month trial basis. You are encouraged to provide your feedback to Planning Director Glen Pickus at pickus@snohomishwa.gov or 360-282-3173. Your input will help him make an informed decision in June, 2017 on whether or not to adopt the new arrangement permanently.

Different Location for Next Planning Commission Meeting

The Planning Commission's next meeting on Wednesday, December 7 at 6:00 p.m. will be at the Carnegie Building located at 105 Cedar Avenue. The Commission's regular meeting space at the Snohomish School District Resource Center is not available that night.

Please be aware that the meeting space at the Carnegie Building is not accessible to the disabled. If you are planning on attending the Planning Commission meeting on December 7 and are concerned whether the meeting space will be accessible to you, please call Katie at 360-282-3156 so the City can ensure you will be able to access the meeting space. Remodel plans for the Carnegie include a wheelchair lift to be installed in 2017.

Flood Risk Open House

The Federal Emergency Management Agency (FEMA) has issued preliminary Flood Insurance Rate Maps (FIRMs) showing revisions to the 100-year floodplain along the Snohomish and Pilchuck Rivers. The maps identify areas at risk of flooding. The final maps are used to make flood insurance and development decisions.

Snohomish County is hosting an open house for the public to review the draft flood maps. FEMA representatives, as well as City and County representatives, will be available to answer residents' questions about the proposed revisions to the maps and how individual properties might be affected.

The open house will be at the Sultan High School Commons, 13715 310th Ave SE, Sultan on Monday, December 12, 2016 from 6:00 to 8:00 p.m. with a presentation at 6:15 p.m.

Interested property owners are invited to attend this meeting to find out how their property may be affected by the map revisions. For more information about FIRMs go to www.snohomishcountywa.gov/3750/Flood-Hazard-DFIRM.

If you have questions please contact Glen Pickus, Planning Director, 360-282-3173 or pickus@snohomishwa.gov.

You can view the preliminary maps online at www.snohomishwa.gov/499/Revised-Flood-Insurance-Rate-Maps or in person at City Hall.

More information about flooding and flood safety in general is available at:

<http://snohomishcountywa.gov/2149/River-Flooding>

<http://snohomishcountywa.gov/796/Flood-Information-Center>

<http://snohomishcountywa.gov/934/Flood-Awareness>

To learn more about federal flood insurance go to www.floodsmart.gov

Planning & Development Services Department Adopts Mission Statement

Providing excellent customer service is a key objective of the Planning & Development Services Department staff. This is because staff spends a significant amount of time providing direct service to Snohomish residents, business owners, and other citizens.

Recently, the entire staff worked together to create a mission statement to convey to the public the department's values and goals. The mission statement also helps staff to focus its efforts on what's important.

The new Planning & Development Services Department mission statement is:

"Our mission is to protect and enhance the quality of life enjoyed by Snohomish residents. We will treat all of our customers equally, with fairness and respect, using open and transparent processes."

These aren't just some idealistic words to be shelved and forgotten. We consider our mission statement to be our marching orders. Feel free to test us. Next time you see the Permit Coordinator, Building Official/Fire Marshal, Associate Planner, or Planning Director, ask us to recite the Department's mission statement and ask us what it means.

Your feedback on the mission statement would be welcomed. Please contact Planning Director Glen Pickus at pickus@snohomishwa.gov or 360-282-3173 to let him know if you think the Department is pointed in the right direction.

2016 Calendar:

City Council

Monday, December 5
Special Meeting – 7:00 p.m.
George Gilbertson Boardroom
1601 Avenue D

Planning Commission

Wednesday, December 7
Regular Meeting – 6:00 p.m.
Carnegie Building
105 Cedar Avenue

Parks and Recreation Board

Wednesday, December 7
Regular Meeting – 7:00 p.m.
Todo Mexico
1101 First Street

Highlighted Land Use Applications in Process

The applications listed below are currently pending or under review. During the comment period associated with a development proposal, interested parties may submit comments for the project record. For additional information on any of these projects, the project file may be reviewed at City Hall during normal business hours. Staff is also available to respond to questions at the contact information below.

Riverview South Preliminary Plat – 14-lot Planned Residential Development: 502 Ludwig Road (tax parcel 28051300202400, formerly addressed as 2210 Second Street)

File #16-16-PP

Complete application determination issued November 8, 2016. Notice of Application issued November 18, 2016: www.snohomishwa.gov/ArchiveCenter/ViewFile/Item/1011; public comment on this Notice may be submitted until 5 P.M. on December 5, 2016. Public comment on the proposal will be accepted up to and at the public hearing before the Hearing Examiner, which will be scheduled following environmental (SEPA) review.

More information: Brooke Eidem, Associate Planner, 360-282-3167, eidem@snohomishWA.gov

Pine Avenue Mixed Use Building: 62X Pine Avenue (tax parcel 00435900202500)

File #15-16-ADP

Complete application determination issued November 8, 2016. Notice of Application and SEPA Threshold Determination issued November 18, 2016: www.snohomishwa.gov/ArchiveCenter/ViewFile/Item/1012. Public comment may be submitted until 5 P.M. on December 5, 2016.

More information: Glen Pickus, Planning Director, 360-282-3173, pickus@snohomishwa.gov

Cady Landing Pedestrian Bridge: 40 Maple Avenue

File #06-16-SEPA

Pending SEPA Threshold Determination.

More information: Brooke Eidem, Associate Planner, 360-282-3167, eidem@snohomishWA.gov

Bickford Landing Comprehensive Plan Amendment: 2424 and 2501 Bickford Avenue

File #08-16-SEPA

The request is for a Land Use Map amendment and rezone from Business Park to High Density Residential. The City Council Public Hearing held on November 15, 2016 and approved Ordinance 2317. This change to the land use map will be effective in January, 2017.

More information: Brooke Eidem, Associate Planner, 360-282-3167, eidem@snohomishWA.gov

For a complete list of all land use and development projects currently in review, please visit the City's website.

www.snohomishwa.gov/179/Development-Projects