



CITY OF SNOHOMISH

Founded 1859, Incorporated 1890

116 UNION AVENUE · SNOHOMISH, WASHINGTON 98290 · TEL (360) 568-3115 FAX (360) 568-1375

GRADING PERMIT APPLICATION

Date:	City Business Lic#	Permit #
Job Address:		
Property Tax #(s):		Land Use Designation:

PROPERTY OWNER:

Name:		Contact Name: (if different)	
Address:		City/St/Zip:	
Phone:	Cell:	Email:	

CONTRACTOR:

Firm Name:		Contact Name:	
Address:		City/St/Zip:	
Phone:	Cell / Fax:	Email:	
State License#:		Expiration Date:	

ENGINEER:

Firm Name:		Contact Name:	
Address:		City/St/Zip:	
Phone:	Cell / Fax:	Email:	

SEPA IS REQUIRED IF PROJECT REACHES A THRESHOLD OF 100 CUBIC YARDS

TOTAL CUBIC YARDS GRADED:	Cut: Maximum Depth	Fill: Maximum Depth	
	Soil Disposal: Export / Retain	Fill: Import / N/A	
Disposal Site:		Source of Input:	
Clean Fill/Soil Tested:		Clean Fill/Soil Tested:	
Cut & Fill Cost:		Total Project Cost:	
Permit Fee:	Date of Receipt:	Receipt#	

I certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction. I also acknowledge that it is my responsibility to clean and maintain public streets free of dirt and debris.

Contractor/Authorized Agent _____ Printed Name _____ Date _____

Owner _____ Printed Name _____ Date _____

**SEE REVERSE SIDE
FOR APPROVALS
AND CONDITIONS.**

Documents Submitted		Received	
Plans & Specifications			
Soil Engineer Report			
Completion Bond			
Application received by:			
Approved for Issuance			
Date:		By:	
Plans Checked			
Date:		By:	
Special Conditions:			
Special Approval			
	Approved	Denied	Reason
City Engineer Services			
City Planner Services			
Building Services			

SUBMITTAL REQUIREMENTS

PROVIDE THREE (3) SETS OF PLANS WITH THE FOLLOWING INFORMATION:

- Site Plan**
1" = 50' scale or larger, and showing all lot lines, easements, and Rights-of-Ways within 100 ft. of the site
Indicate existing and proposed land use and buildings, roads and utility line easements, dimensions, and distances to property lines
- Vicinity Map**
Including legal description and Assessor's property tax account number
- Existing and proposed topography**
Indicate the number of cubic yards of material for excavation and fill (shown in 2' intervals on plans)
- Show drainage method of surface water run-off and applicable calculations**
Prepare temporary erosion control plan. Show any natural drainage ways and methods to be employed to keep from blocking the natural flow of these waters
- Soils Report**
- Liquefaction Study**
- Grading involving 5,000cy or more shall have plans prepared and **wet stamped by a civil engineer** licensed in Washington
*Grading less than 5,000cy shall be subject to engineer approval for conditions
- Show provisions to be made to prevent erosion on any slopes**
Slopes greater than 30 feet in height shall be terraced for drainage. Slopes shall be no greater than two horizontal to one vertical *(by City Engineer approval only – slopes 1 ½ horizontal to 1 vertical with supporting Engineering Report)

* Case by case basis

GENERAL NOTES:

1. Grading conditions shall conform to Appendix J of the 2006 International Building Code, per City Engineering C & D Standards and any other state or City requirements.
2. The ground surface shall be prepared to receive fill by removing vegetation and other unsuitable material.
3. Fill material shall have no more than minor amounts of organic materials and shall have no rocks, concrete, or other irreducible material with maximum dimension greater than 12 inches in diameter.